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**Independent Living Council of Wisconsin (ILCW) State
Plan for Independent Living (SPIL) Committee
Teleconference Meeting**

May 19, 2026

10:00 A.M. – 11:30 A.M.

APPROVED JUNE 16, 2026

Action Items and Motion Items

A. ILCW SPIL Committee Meeting Action Items

- 1. Action Item:** ILCW Executive Director will have a discussion with Designated State Entity staff about their concerns regarding the 2028-2030 Needs Assessment and if they believe specific questions should be included in the survey.
- 2. Action Item:** ILCW Executive Director will build the survey in the Survey Monkey platform so ILCW SPIL Committee can see how the online version of the survey will function.

B. ILCW SPIL Committee Motion Items

- 1. Motion Item:** Zachary Davenport made a motion to approve the May 19, 2026 ILCW SPIL Committee meeting agenda. Sara Eckland seconded the motion. Motion carried.
- 2. Motion Item:** Jason Beloungy made a motion to approve the April 21, 2026 ILCW SPIL Committee meeting minutes. Zachary Davenport seconded the motion. Motion carried.
- 3. Motion Item:** Mary Jane Grande made a motion to adjourn the May 19, 2026 ILCW SPIL Committee meeting. Zachary Davenport seconded the motion. Motion carried. Meeting Adjourned at 11:32 P.M.



C. Meeting Minutes

1. Welcome and Introductions, Cassandra Potter, ILCW SPIL Committee Chair

ILCW SPIL Committee Members Present: Kathy Acevedo, ILCW Treasurer; Jason Beloungy, Access to Independence Executive Director; Zachary Davenport, Department of Health Services (DHS) Office for the Promotion of Independent Living (OPIL); Sara Eckland, ILCW Independent Living Center (ILC) Representative; Jason Glozier, Wisconsin Coalition of Independent Living Centers (WCILC) Executive Director; Mary Jane Grande, ILCW Chair; Caroline Ludka, DHS, Office for the Deaf and Hard of Hearing (ODHH); and Cassandra Potter, ILCW SPIL Committee Chair.

ILCW SPIL Committee Members Absent; Excused (*): Kyle Kleist, ILCW Vice Chair*; Tami Frentzel*; and Ramsey Lee.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

2. The meeting was called to order at 10:02 A.M. by Cassandra Potter, ILCW SPIL Committee Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

3. Review and Approve May 19, 2026 ILCW SPIL Committee Meeting Agenda

- Zachary Davenport made a motion to approve the May 19, 2026 ILCW SPIL Committee meeting agenda. Sara Eckland seconded the motion. Motion carried. See Motion Item 1.

4. Review and Approve April 21, 2026 ILCW SPIL Committee Meeting Minutes

- Jason Beloungy made a motion to approve the April 21, 2026 ILCW SPIL Committee meeting minutes. Zachary Davenport seconded the motion. Motion carried. See Motion Item 2.



5. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No public comments received; comment period closed at 10:20 A.M.

6. Review and Discuss Statewide Needs Assessment

- SPIL Committee reviewed the rough draft survey developed by the ILCW Executive Director.
 - Designated State Entity (DSE) staff expressed concern regarding the length of the survey via email.
 - ILCW Executive Director will have a discussion with Designated State Entity staff about their concerns regarding the 2028-2030 Needs Assessment and if they believe specific questions should be included in the survey. See Action Item 1.
 - The survey is nearly ready to be published, however the DSE concerns should be addressed first, and SPIL Committee members wish to see how the question logic works on the Survey Monkey platform before sending the Needs Assessment out to the public.
 - ILCW Executive Director will build the survey in the Survey Monkey platform so ILCW SPIL Committee can see how the online version of the survey will function. See Action Item 2.

7. Review and Discuss SPIL Workgroup Assignments

- ILCW Executive Director provided an explanation of each of the workgroups:
 - The funding group will look at funding allocations as well as how to manage different scenarios which could result in funding changes.

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- The systems advocacy group will look at how to increase systems advocacy efforts across the state through the SPIL.
- The services group will look at how ILCs provide services and what we can do in SPIL to make service provision better.
- The partnerships group will examine how to make better connections with different disability and/or other related organizations to increase collective power in the State.
- Official and unofficial members should each join at least 1 group. So far, 8 of 17 committee members have selected a group.
 - Group leaders will be necessary as well.
 - Leading a workgroup may be a good way for people to take a leadership role when they might not have another opportunity.
 - Former group leaders should encourage new people to lead workgroups. The workgroups may also want to discuss leadership in their individual meetings.

8. Review and Discuss Timeline for SPIL Development

- There is some flexibility built into the timeline. Development is a little behind schedule according to the timeline, but this is not a concern.

9. Review, Discuss, and Approve Parking Lot Items

- There were no parking lot items to discuss following this meeting's agenda.

10. Adjourn

- Mary Jane Grande made a motion to adjourn the May 19, 2026 ILCW SPIL Committee meeting. Zachary Davenport seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 11:32 P.M