

Address: 3810 Milwaukee St.
Madison, WI 53714
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**Independent Living Council of Wisconsin (ILCW) ILCW
State Plan for Independent Living (SPIL) Committee
Teleconference Meeting**

April 21, 2026

10:00 A.M. – 11:30 A.M.

APPROVED MAY 19, 2026

Action Items and Motion Items

A. ILCW SPIL Committee Meeting Action Items

- 1. Action Item:** ILCW Executive Director will send ILCW SPIL Committee updated notes about changes proposed for the Needs Assessment Survey.
- 2. Action Item:** ILCW SPIL Committee will review the Needs Assessment notes before the May 19, 2026 SPIL Committee meeting so the survey can be finalized and published following the meeting.

B. ILCW SPIL Committee Motion Items

- 1. Motion Item:** Jason Belongy made a motion to approve the April 21, 2026 ILCW SPIL Committee meeting agenda. Zachary Davenport seconded the motion. ILCW SPIL Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Belongy made a motion to approve the March 17, 2026 ILCW SPIL Committee meeting minutes. Zachary Davenport seconded the motion. ILCW SPIL Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Jason Belongy made a motion to adjourn the April 21, 2026 ILCW SPIL Committee meeting. Caroline Ludka seconded the motion. Motion carried. Meeting Adjourned at 11:30 A.M.

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C. Meeting Minutes

1. Welcome and Introductions, Cassandra Potter, ILCW SPIL Committee Chair

ILCW SPIL Committee Members Present: Kathy Acevedo, ILCW Treasurer; Jason Beloungy, Access to Independence Executive Director; Zachary Davenport, Department of Health Services (DHS) Office for the Promotion of Independent Living (OPIL); Jason Glozier, Wisconsin Coalition of Independent Living Centers (WCILC) Executive Director; Kyle Kleist, ILCW Vice Chair; Caroline Ludka, DHS, Office for the Deaf and Hard of Hearing (ODHH); and Cassandra Potter, ILCW SPIL Committee Chair.

ILCW SPIL Committee Members Absent; Excused (*): Sara Eckland*, ILCW Independent Living Center (ILC) Representative; Tami Frentzel*; and Mary Jane Grande*, ILCW Chair.

Guest(s): Kaleigh Krause; and Ramsey Lee.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

2. The meeting was called to order at 10:06 A.M. by Cassandra Potter, ILCW SPIL Committee Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

3. Review and Approve April 21, 2026 ILCW SPIL Committee Meeting Agenda

- Jason Beloungy made a motion to approve the April 21, 2026 ILCW SPIL Committee meeting agenda. Zachary Davenport seconded the motion. ILCW SPIL Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

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4. Review and Approve March 17, 2026 ILCW SPIL Committee Meeting Minutes

- Jason Beloungy made a motion to approve the March 17, 2026 ILCW SPIL Committee meeting minutes. Zachary Davenport seconded the motion. ILCW SPIL Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

5. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MMDM=>)
- No public comments received; comment period closed at 10:38 S.M.

6. Review and Discuss Statewide Needs Assessment

- ILCW Executive Director developed “jump links” which will allow the survey to link directly to information posted on the <http://il-wis.net> website. This was discussed at the last meeting as a way to make the survey shorter and less difficult to read and answer.
- ILCW SPIL Committee reviewed the questions on the 2025-2027 Needs Assessment Survey that it had not reviewed during the March, 17, 2026 SPIL Committee Meeting. Following review of the questions
 - Several questions were struck from the survey because they did not produce good and/or actionable information. Some questions were struck because the Committee determined it would be more fruitful if they were posed by the Independent Living Centers, rather than ILCW.
 - Several questions were modified for clarity.
 - Several questions were modified to get more useful and targeted information.
 - ILCW Executive Director will send ILCW SPIL Committee updated notes about changes proposed for the Needs Assessment Survey. See Action Item 1.

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- ILCW SPIL Committee will review the Needs Assessment notes before the May 19, 2026 SPIL Committee meeting so the survey can be finalized and published following the meeting. See Action Item 2.

7. Review and Discuss SPIL Workgroup Assignments

- This discussion was tabled until the May 19, 2026 ILCW SPIL Committee meeting.

8. Review and Discuss Timeline for SPIL Development

- This discussion was tabled until the May 19, 2026 ILCW SPIL Committee meeting.

9. Review, Discuss, and Approve Parking Lot Items

- There were no parking lot items to discuss following this meeting's agenda.

10. Adjourn

- Jason Beloungy made a motion to adjourn the April 21, 2026 ILCW SPIL Committee meeting. Caroline Ludka seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 11:30 A.M