

Address: 3810 Milwaukee St.
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Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

April 6, 2026

2:00 P.M. – 3:30.M.

APPROVE MAY 4, 2026

Action Items and Motion Items

A. ILCW Membership Committee Meeting Action Items

- 1. Action Item:** ILCW Executive Director will contact the Office of Appointments to recommend Lauren Grudzinski's appointment to the council starting on the ILCW July 1, 2026, or before then if someone resigns.
- 2. Action Item:** ILCW Membership Committee members will review Laura Newman's application on LiveBinders.
- 3. Action Item:** ILCW Chair will be asked to interview or designate someone to interview Laura Newman for appointment to the Council.
- 4. Action Item:** ILCW Executive Director will investigate starting Zoom meetings via phone.
- 5. Action Item:** ILCW Executive Director will ask Department of Health Services for more information regarding the in-person United Council Workgroup meeting scheduled for August 2026.
- 6. Action Item:** Randi Johnson will contact hotels in Milwaukee to determine if there is availability for an in-person meeting in August 2026.

B. ILCW Membership Committee Motion Items

- 1. Motion Item:** Ramsey Lee made a motion to approve the April 6, 2026 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.

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2. Motion Item: Julie Bergan made a motion to approve the March 2, 2026 ILCW Membership Committee meeting minutes. Ramsey Lee seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.

3. Motion Item: Julie Bergan made a motion to adjourn the April 6, 2026 ILCW Membership Committee meeting. Ramsey Lee seconded the motion. Motion carried. Meeting Adjourned at 3:21 P.M.

C. Meeting Minutes

1. Welcome and Introductions, Randi Johnson, ILCW Membership Committee Chair

ILCW Members Present: Julie Bergan, ILCW Secretary; Randi Johnson, ILCW Membership Committee Chair; and Ramsey Lee.

ILCW Members Absent; Excused (*): Mary Jane Grande*, ILCW Chair; and Tyler Wigington*.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

2. The meeting was called to order at 2:05 P.M. by Randi Johnson, ILCW Membership Committee Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

3. Review and Approve April 6, 2026 ILCW Membership Committee Meeting Agenda

- Ramsey Lee made a motion to approve the April 6, 2026 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

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4. Review and Approve March 2, 2026 ILCW Membership Committee Meeting Minutes

- Julie Bergan made a motion to approve the March 2, 2026 ILCW Membership Committee meeting minutes. Ramsey Lee seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

5. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No public comments received; comment period closed at xx:xx x.M.

6. Review and Discuss New Member Applications

- ILCW Executive Director will contact the Office of Appointments to recommend Lauren Grudzinski's appointment to the council starting on the ILCW July 1, 2026, or before then if someone resigns. See Action Item 1.
- Laura Newman is a new applicant, and the application is up on LiveBinders, but she has not done the interview with the ILCW Chair.
 - Per ILCW Executive Director, she received ILCW's contact information name from the Helen Keller Foundation as her mother is deaf and blind.
 - She does not know about ILCs and does not have a disability.
 - Her goal as a council member is to train healthcare systems in how to assist interpreters and support deafblind individuals in community living.
 - There may be groups which would better suit Laura Newman's needs like the Center for Deaf-Blind Persons.
 - Julie Bergan said it will be important during the interview to see if deaf-blind is her niche and how she addresses disabilities as a whole.

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- Randi Johnson said Laura Newman may be frustrated by ILCW's efforts because she seems to be very focused on issues impacting deaf-blind persons.
 - ILCW Membership Committee members will review Laura Newman's application on LiveBinders. See Action Item 2.
 - ILCW Chair will be asked to interview or designate someone to interview Laura Newman for appointment to the Council. See Action Item 3.
- ILCW Executive Director reviewed updates made to the ILCW Orientation slideshow. There are more updates are needed, so it is not ready for adoption by the council.
- ILCW Executive Director provided a brief overview of some updates that have been made to ILCW's LiveBinders.

7. Discuss Development of Succession Plan

- ILCW Membership Committee reviewed items to bring to April 15, 2026 ILCW Policy and Procedure Committee meeting.
 - ILCW Executive Director recommends before the Policy and Procedure meeting to think about what types of things might be overlapping or what kinds of things might exist in a succession plan.
 - Ramsey Lee stated in the Succussion Plan should include instructions about how to start a zoom meeting by phone.
 - ILCW Executive Director will investigate starting Zoom meetings via phone. See Action Item 4.
 - Randi Johnson said that all information should not only be saved in one place. But two places. It is also necessary to know where things are so as not to rely the DSE and DHS.
 - Julie Bergan asked if the Succussion Plan should be general or role specific.
 - Randi Johnson answered saying that we need to do something for each position but not separate documents.

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- ILCW Executive Director agreed with the need for training and ILCW Officer orientation.
- Randi Johnson said having this will strengthen the non-profit status as well.

8. Discuss In-Person Meeting

- The State of Wisconsin has not received a Notice of Award (NoA) for the remainder of Federal Fiscal Year 2026's Part B funds.
 - ILCW Executive Director is hesitant to schedule anything until the State has its Part B NoA.
 - Only one ILCW Member that does not also work at an Independent Living Center (ILC) went to IL Days.
 - Close to \$60,000 will need to be expended before the end of the fiscal year due to ILCW's need to minimize spending.
 - Ramsey Lee suggested sending people to Self-Determination.
 - The Executive Director stated although this was a good idea, the conference is not until next fiscal year.
- The Executive Director mentioned that we could offer NILC Scholarships.
- Randi Johnson mentioned to the Executive Director if he had a conversation with the state and what happens if we have carryover.
 - Part B funding has a 2-year cycle, the second year is considered carryover. The State of Wisconsin wishes for ILCW to avoid any Part B carryover whenever possible. However, many states report that they have carryover every year to use as reserve funds in the event of something like a government shutdown.
 - Randi Johnson suggested reserves to draw from and having a discussion with our DSE and why it is so important.

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- An in-person meeting would be a good way to expend some funds. ILCW Executive Director recommended Milwaukee with meals 8/10 and 8/11 at the Marriott or Hyatt.
 - Ramsey Lee reported that the United Council Group will be having an in-person meeting in Madison 8/12 and 8/13/26.
 - ILCW Executive Director will ask Department of Health Services for more information regarding the in-person United Council Workgroup meeting scheduled for August 2026. See Action Item 5.
 - Randi Johnson will contact hotels in Milwaukee and Madison, Wisconsin to determine if there is availability for an in-person meeting in August 2026. See Action Item 6.

9. Discuss Resource Development Activities

- ILCW Executive Director showed the Resource Development Document on LiveBinders and reported that the Membership Committee members have not emailed him local resources.

10. Review, Discuss, and Approve Parking Lot Items

- There were no parking lot items to discuss following this meeting's agenda.

11. Adjourn

- Julie Bergan made a motion to adjourn the April 6, 2026 ILCW Membership Committee meeting. Ramsey Lee seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 3:21 P.M.