

Address: 3810 Milwaukee St.
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Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Full Council Quarterly Teleconference Meeting

November 17, 2025

10:00 A.M. – 3:00 P.M.

APPROVED FEBRUARY 9, 2026

Action Items and Motion Items

A. ILCW Full Council Quarterly Meeting Action Items

- 1. Action Item:** ILCW Executive Director will contact ILCW State Plan for Independent Living (SPIL) Committee members to determine their interest in continuing on the committee and if they are able to meet on the third Tuesday of the month from 10:00 A.M. – 11:30 A.M.
- 2. Action Item:** ILCW Executive Director will call for nominations for the vacant ILCW Treasurer officer position, to be voted on at the February 9-10, 2026 ILCW Quarterly Full Council Meeting.

B. ILCW Full Council Quarterly Motion Items

- 1. Motion Item:** Kyle Kleist made a motion to approve the November 17, 2025 ILCW Full Council Quarterly meeting agenda. Eric Riskus seconded the motion. ILCW voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jackie Gordon made a motion to approve the October 27, 2025 ILCW Full Council Quarterly meeting minutes. Tyler Wigington seconded the motion. ILCW voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Tyler Wigington made a motion to approve the July 17, 2025 State Plan for Independent Living (SPIL) Committee meeting minutes. Jackie Gordon seconded the motion. ILCW voted unanimously to approve the minutes. Motion carried.

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- 4. Motion Item:** Jackie Gordon made a motion to approve the June, July, August, and September 2025 ILCW Financial Reports. Sara Eckland seconded the motion. ILCW Full Council voted unanimously to approve the financial reports. Motion carried.
- 5. Motion Item:** Eric Riscus made a motion to vote for LySandra Owens as the ILCW Vice Chair-Elect position. Sara Eckland seconded the motion. 12 ILCW members voted to make LySandra Owens Vice Chair-Elect; Kevin Fech abstains. Motion carried.
- 6. Motion Item:** Randi Johnson made a motion for ILCW Full Council to move to a closed session in order to discuss ILCW Executive Director annual review and salary increase. Jackie Gordon seconded the motion. ILCW Voted unanimously to move to closed session. Motion carried. ILCW Quarterly Meeting moved to closed session at 1:55 P.M.
- 7. Motion Item:** Ramsey Lee made a motion to increase the ILCW Executive Directors salary by 5%. Jackie Gordon seconded the motion. ILCW voted unanimously to increase the Executive Director's salary. Motion carried.
- 8. Motion Item:** LySandra Owens made a motion to adjourn the November 17, 2025 ILCW Full Council Quarterly meeting. Kathy Acevedo seconded the motion. Motion carried. Meeting Adjourned at 2:06 P.M.

C. Meeting Minutes

1. Welcome and Introductions, Mary Jane Grande, ILCW Chair

ILCW Members Present: Kathy Acevedo; Julie Bergan, ILCW Secretary; Sara Eckland, ILCW Independent Living Center (ILC) Representative; Kevin Fech; Jackie Gordon; Mary Jane Grande, ILCW Chair; Randi Johnson; Kyle Kleist, ILCW Vice Chair; Ramsey Lee; Greg Logemann; LySandra Owens, ILCW Vice Chair Elect; Eric Riskus; and Tyler Wigington.

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ILCW Ex-Officio Members Present: Ashley Baker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE) Representative; Dana Raue, DHS; and Andrzej Walz-Chojnacki, Department of Vocational Rehabilitation (DVR).

Guest(s): Jason Glozier, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); Lisa Sobczyk, DHS, BADR; and Marcus Schmitt, Cascade CPA.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

2. The meeting was called to order at 10:00 A.M. by Mary Jane Grande, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

3. Review and Approve November 17, 2025 ILCW Full Council Quarterly Meeting Agenda

- Kyle Kleist made a motion to approve the November 17, 2025 ILCW Full Council Quarterly meeting agenda. Eric Riskus seconded the motion. ILCW voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

4. Review and Approve October 27, 2025 ILCW Full Council Quarterly Meeting Minutes

- Jackie Gordon made a motion to approve the October 27, 2025 ILCW Full Council meeting minutes. Tyler Wigington seconded the motion. ILCW voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

5. Review and Approve October 27, 2025 ILCW Full Council Quarterly Meeting Minutes

- Tyler Wigington made a motion to approve the July 17, 2025 ILCW Full Council Quarterly meeting minutes. Jackie Gordon seconded the

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motion. ILCW voted unanimously to approve the minutes. Motion carried. See Motion Item 3.

6. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No public comments received; comment period closed at 10:20 A.M.

7. Review and Discuss ILCW Operational Agreements

- Mary Jane Grande reviewed important details regarding the ILCW Operational Agreement.
 - Mary Jane reminded that those who desire to speak should not use the “raise hand” feature, and should find another way to indicate that they wish to add to the discussion.
- The parking lot items were clarified by ILCW Executive Director.
 - If something needs to be added to the agenda, please email the ILCW Executive Director to request an amendment to the agenda.
 - ILCW Executive Director will determine if an amendment is possible, if the item should be requested too late and must go on the next meeting agenda item, or if it needs to go to a different committee or group.
 - The parking lot is a standing agenda item and is used during a meeting if a discussion goes off-topic and the new topic needs to be addressed.
 - Parking lot items will not be discussed.
 - Whether further discussion is needed and which committee should address it will be voted on.

8. Review and Discuss Treasurer’s Report

- Marcus Schmidt went over the basics of the financials using the ILCW September, 2025 Financial Report as an example.

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- The statement of financial position is all accounts that ILCW owns and it states the current balance and balance at the same time the previous year.
- Kyle Kleist recommended explanation of prepaid expenses as well Part B and I&E funds regarding revenue.
 - Prepaid expenses are items like insurance that are paid which are calculated monthly but are paid for the year at the beginning of the Fiscal Year.
 - Review of net revenue, statement of activity and the differences between the current Federal Fiscal Year (FFY) and previous years.
 - There are also fixed assets.
- We have full depreciation of donated furniture but not yet of website.
- Discussion of liabilities and equity.
- Marcus Schmidt goes over the statement of review which is the ILCW's profit and loss. This has operational funding which includes Part B and I&E funds.
- Review of how the website is documented being paid and how to understand the net revenue line item.
- Explanation of budget versus actuals and the net loss item is due to the website amortization.
- Explanation of current ratio and cash on hand.

9. Review and Discuss Treasurer's Report

- ILCW Executive Director and LySandra Owens gave current financial report.
- Even though government just reopened, ILCW's financial situation has not changed because there is no notice of award for the FFY 2026 Grants.

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- Jackie Gordon made a motion to approve the budget. ILCW Executive Director asked for clarification, as the budget was approved.
- Jackie Gordon made a motion to approve the June, July, August, and September 2025 ILCW Financial Reports.. Sara Eckland seconded the motion. ILCW Full Council voted unanimously to approve the financial reports. Motion carried. See Motion Item 4.

10. Review and Discuss Progress Toward 2025-2027 SPIL Goals

- Jason Glozier, WCILC discussed progress toward SPIL goals by the ILCs and WCICL.
 - The centers did not do as well as previous years in terms of outreach; only 39 counties reported that 1% or more persons with disabilities were served. This is down from 52 from last year.
 - 6/8 Centers reported that at least 75% of their consumers had successfully completed their goals.
 - Consumers with goals related to advocacy was up slightly from last year.
 - In January 2026, two employee groups, one composed of persons who are deaf and hard of hearing and one composed of persons who are blind and visually impaired will begin meeting.
 - A webinar training in January 2026 will include meaningful grassroots advocacy instead of just writing to your legislator. Jason Glozier is currently working on how to make the resources for the training available.
- LySandra Owens questioned her Center, Society's Assets and Jason Glozzier responded that it's doing well, it is reaching out to the Counties that are not so populated where the problem arises.
- ILCW Executive Director discussed the trainings needed for the Council Members.

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- A [survey monkey form](https://www.surveymonkey.com/r/H9ZFLZ6) is available for reporting training hours (<https://www.surveymonkey.com/r/H9ZFLZ6>), email training information to ILCW Executive Director is acceptable, and there is a form that can also be filled out.
- One member has already completed their training hours for FFY 2026.
- ILCW Executive Director discussed importance of leadership by persons from historically excluded communities at the ILC and the Council.

11. Discuss ILCW Committees

- ILCW Executive Director shared the current ILCW Committee Membership roster and discussed the goals and purpose of each ILCW Standing committee: Executive, SPIL, Policy and Procedure, Membership, and Finance, which may dissolve into Executive.
 - The SPIL Committee was paired down and now has unofficial members. Separate smaller work groups were also developed for SPIL committee so people can work on what interests them because the SPIL is so large.
- Kathy Acevado joined Policy and Procedure.
- Kevin Fech joined Policy and Procedure.
- Sara Eckland said if needed she can step down from Policy and Procedure Committee.
 - ILCW Executive Director and Mary Jane Grande requested that she remain on this committee.
- LySandra Owens reported she is no longer on Membership Committee.
- Mary Jane Grande joined SPIL Committee.

12. Discuss Updates from ILCW Committees

- Mary Jane Grande reported the Executive Committee reviewed the government shutdown and reviewed ILCW Executive Director's evaluation for the potential raise in salary.

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- Finance Committee per LySandra Owens and ILCW Executive Director there is nothing new and ILCW Executive Director will keep current financial situation on weekly update email.
- SPIL Committee per Kyle Kleist will begin meeting.
 - ILCW Executive Director will contact ILCW State Plan for Independent Living (SPIL) Committee members to determine their interest in continuing on the committee and if they are able to meet on the third Tuesday of the month from 10:00 A.M. – 11:30 A.M. See Action Item 1.
- The Membership Committee has not met. ILCW Membership is currently full but always looking. The committee will begin working on succession planning for the Council. Next meeting is December 1, 2025, 2:00 P.M. – 3:30 P.M.
- The Policy and Procedure Committee meets every other month. Each member has an assigned task and will make workgroups of 2-3 people to complete the tasks. The committee is also in need of more members and encourages anyone who can to join the committee.

13. Review and Discuss Training Regarding Voting as Board and Council Members

- ILCW Executive Director provided training and discussion regarding the responsibility of Board and Council Members to vote.
 - ILCW Executive Director shared documentation of the past several years of the Council’s voting history showing that all motions had been carried unanimously.
 - Motions that have to do with agendas and minutes may be carried “by consensus.”
 - All other motions should allow for discussion and disagreements. Those who disagree with motions should vote “nay” to indicate their dissent.

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- All future motions will address one topic each; several topics will not be combined into one motion but will require multiple motions even if those topics are inter-related.
- Additionally, when finances are involved, ILCW will be implementing “roll call votes” to ensure each member’s voice is heard.
- Although this will take more time, this will increase clarity for meeting minutes, council members, and ensure that everyone’s vote is appropriately cast and counted.

14. Review and Discuss Reports from ILCW Ex-Officio Members and Partner Organizations

- Dana Raue, Department of Health Services (DHS) provided an update for DHS.
 - The Rural Health Transformation program is a 50-billion-dollar investment by the federal government as included in the One Big Beautiful Bill signed on July 4, 2025. All 50 states are eligible to apply for funding. Wisconsin submitted an application on Monday, November 3, 2025. States will learn on December 31, 2025, if their application is approved. If the application is approved, Wisconsin may receive up to \$1 billion dollars in federal funding.
 - The press release was sent out November, 6, 2025 [and is available on the DHS Website.](https://www.dhs.wisconsin.gov/news/releases/110625.htm)
(<https://www.dhs.wisconsin.gov/news/releases/110625.htm>)
 - More information is available [on the DHS website.](https://www.dhs.wisconsin.gov/business/rhthp.htm)
(<https://www.dhs.wisconsin.gov/business/rhthp.htm>)
- DHS submitted the waiver renewal to CMS (the Centers for Medicare and Medicaid Services) on November 7, 2025, and are waiting
- Managed Care Organization (MCO) and IRIS Consultant Agency (ICA) Expansions will be effective 1/1/26.

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- My Choice Wisconsin/Molina will begin offering the Family Care Partnership program in Adams, Green Lake, Marquette, Rock, and Waushara counties. The Family Care Partnership program provides acute and primary services in addition to long-term care services
- The IRIS Consultant Agency, First Person Care Consultants, will begin serving Buffalo, Clark, Jackson, La Crosse, Monroe, Pepin, Trempealeau and Vernon counties
- DHS concluded a Family Care and Family Care Partnership request for proposal for Milwaukee County and 16 counties in the western and southwestern part of the state.
 - After DHS announced its intent to award new contracts, one of the organizations that applied to provide services formally challenged the decision. This is called a “protest” in the state’s procurement process. DHS and the Department of Administration will review that challenge following state policy. Final contract awards will not be made until after the protest process is complete.
 - Full results [have been published to the DHS website.](https://www.dhs.wisconsin.gov/familycare/whatsnew.htm) (<https://www.dhs.wisconsin.gov/familycare/whatsnew.htm>)
- Andrzej Walz-Chojnacki, Department of Vocational Rehabilitation (DVR) provided an update for DVR.
 - The funding that DVR received will not meet the expected spending level for State Fiscal Year 2026 and 2027. The waitlist will apply to all new and existing cases of individuals who do not have an approved Individualized Plan for Employment (IPE).
 - Wisconsin DVR will begin the process of implementing a waitlist for DVR services.
 - It is undetermined when people come off the waitlist.
 - The waitlist will be divided into categories with the most disabled taking priority.

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- Job exploration, post-secondary counseling, student work-based learning services, internships and temporary work, student on the job training, job shadows, self-advocacy training, workplace readiness training, things like that. Some services that will not be available to those potentially eligible consumers include systematic construction, transportation and personal assistance.
- Pre-Employment Transition Services (Pre-ETS) are those services that are delivered to students with disabilities who are potentially eligible or have been deemed eligible but are now placed on the waiting list.
- 3,000 people are currently waiting for services; many will likely be placed on the waitlist.

15. Discuss Nominations for ILCW Vice Chair-Elect

- ILCW Executive Director and Julie Bergan discussed the responsibilities and expectations of the Vice Chair-Elect.
- Mary Jane Grande nominated LySandra Owens for the vacant Vice Chair-Elect Position.
 - If elected, LySandra Owens will no longer be Treasurer. Per ILCW Bylaws, each member may only hold one officer position at a time.
 - LySandra Owens accepted the nomination.
- No other ILCW members were nominated or nominated themselves.
- Eric Riscus made a motion to vote for LySandra Owens as the ILCW Vice Chair-Elect position. Sara Eckland seconded the motion. 12 ILCW members voted to make LySandra Owens Vice Chair-Elect; Kevin Fech abstains. Motion carried. See Motion Item 5.
- ILCW Executive Director will call for nominations for the vacant ILCW Treasurer officer position, to be voted on at the February 9-10 ILCW Quarterly Full Council Meeting. See Action Item 2.

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16. Review, Discuss, and Approve Parking Lot Items

- There were no parking lot items to discuss following this meeting's agenda.

17. Closed Session to Discuss ILCW Staff Evaluation and Approve Possible Salary Increase

- Randi Johnson made a motion for ILCW Full Council to move to a closed session in order to discuss ILCW Executive Director annual review and salary increase. Jackie Gordon seconded the motion. ILCW Voted unanimously to move to closed session. Motion carried. ILCW Quarterly Meeting moved to closed session at 1:55 P.M. See Motion Item 6.
- Ramsey Lee made a motion to increase the ILCW Executive Directors salary by 5%. Jackie Gordon seconded the motion. ILCW voted unanimously to increase the Executive Director's salary. Motion carried. See Motion Item 7.

18. Adjourn

- LySandra Owens made a motion to adjourn the November 17, 2025 ILCW Full Council Quarterly meeting. Kathy Acevedo seconded the motion. Motion carried. See Motion Item 8.

Meeting Adjourned at 2:06 P.M.