

Address: 3810 Milwaukee St.
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Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

December 2, 2024

2:00 P.M. – 3:30 P.M.

Action Items and Motion Items

APPROVED FEBRUARY 3, 2025

A. ILCW Membership Committee Meeting Action Items

- 1. Action Item:** Randi Johnson will draft a letter to explain why the requirement for a notarized, signed, oath of office may be considered an undue burden for persons wishing to join government councils, commissions, and boards.
- 2. Action Item:** ILCW Executive Director will download the most recent Council on Physical Disabilities' strategic plan and share it with the ILCW Membership Committee.
- 3. Action Item:** Randi Johnson will try to find a copy of the United Cerebral Palsy strategic plan to share with the ILCW Membership Committee.
- 4. Action Item:** ILCW Membership committee will review strategic plans and bring ideas to begin development on a strategic plan for ILCW to the January 6, 2025 ILCW Membership Committee meeting.
- 5. Action Item:** Randi Johnson will send ILCW Executive Director a copy of the presentation she developed about the Include, Respect, I Self-Direct (IRIS) program.
- 6. Action Item:** ILCW Membership Committee will collaborate to complete a presentation about the IRIS program to be provided at the next ILCW Full Council meeting.
- 7. Action Item:** ILCW Executive Director will add a discussion about the IRIS presentation to the January 6, 2024 ILCW Membership Committee meeting.

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B. ILCW Membership Committee Motion Items

- 1. Motion Item:** Julie Bergan made a motion to approve the December 2, 2024 ILCW Membership Committee meeting agenda. Ramsey Lee seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Ramsey Lee made a motion to approve the October 7, 2024 ILCW Membership Committee meeting minutes. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Mary Jane Grande made a motion to adjourn the December 2, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Members Present: Julie Bergan, ILCW Vice Chair-Elect; Jason Endres; Mary Jane Grande; Randi Johnson, ILCW Secretary; and Ramsey Lee.

ILCW Members Absent; Excused (*): Eric Riskus*, ILCW Chair; and LySandra Owens*, ILCW Treasurer.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

II. The meeting was called to order at 2:08 P.M. by Randi Johnson, ILCW Secretary

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).



III. Review and Approve December 2, 2024 ILCW Membership Committee Meeting Agenda

- Julie Bergan made a motion to approve the December 2, 2024 ILCW Membership Committee meeting agenda. Ramsey Lee seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve October 7, 2024 ILCW Membership Committee Meeting Minutes

- Ramsey Lee made a motion to approve the October 7, 2024 ILCW Membership Committee meeting minutes. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDE0>)
- No comments received; comment period closed at 2:18 P.M.

VI. Review and Discuss New Membership Applications

- ILCW Executive Director made a recommendation to the Governor's Office of Appointments to appoint Amoun Sayaovong to the Council. The process may take a little longer than usual because we are getting into the holiday season.
- There are still Council members who have not returned signed and notarized Oaths of Office.
 - This may be an undue burden for persons with certain disabilities and persons who live in more rural parts of the state.
 - Randi Johnson will draft a letter to explain why the requirement for a notarized, signed, oath of office may be considered an undue burden for persons wishing to join government councils, commissions, and boards. See Action Item 1.

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- Ransey Lee has a friend who may be interested in joining the Council. Ramsey will contact his friend, and provide more information to the Membership Committee when and if it becomes available.

VII. Discuss Development of a Strategic Plan

- There may be opportunities for ILCW to advance its mission of ensuring the independence of persons with disabilities in the State of Wisconsin that are not necessarily described in the SPIL.
 - ILCW does not have any desire to complete any activities that would interfere with or compete with the Independent Living Centers.
 - The Council on Physical Disabilities' website has strategic plans going back several years available for download.
 - ILCW Executive Director will download the most recent Council on Physical Disabilities' strategic plan and share it with the ILCW Membership Committee. See Action Item 2.
 - Randi Johnson will try to find a copy of the United Cerebral Palsy strategic plan to share with the ILCW Membership Committee. See Action Item 3.
 - ILCW Membership committee will review strategic plans and bring ideas to begin development on a strategic plan for ILCW to the January 6, 2025 ILCW Membership Committee meeting. See Action Item 4.

VIII. Discuss Training for the January 20-21, 2025 Full Council Meeting

- Many people do not know what Include, Respect, I Self-Direct (IRIS) program is or does.
 - IRIS is frequently a topic of discussion when there is advocacy necessary for long-term care and healthcare. It would be a good topic for training for the full council. The training would be an introduction to the IRIS program to help Council members understand how the program works.

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- Randi Johnson has a basic IRIS presentation that she used in a conference in Hawaii which would also work for the ILCW Full Council meeting.
 - Randi Johnson will send ILCW Executive Director a copy of the presentation she developed about the Include, Respect, I Self-Direct (IRIS) program. See Action Item 5.
 - ILCW Membership Committee will collaborate to complete a presentation about the IRIS program to be provided at the next ILCW Full Council meeting. See Action Item 6.
 - ILCW Executive Director will add a discussion about the IRIS presentation to the January 6, 2024 ILCW Membership Committee meeting. See Action Item 7.

IX. Discuss Training Opportunities for the Wisconsin Independent Living Network and Partner Organizations

- During the November 18-19, 2024 Full Council Meeting, the Council discussed providing information about the Americans with Disabilities Act as it pertains to civil rights law and the history of the Independent Living movement. ILCW Membership Committee is supportive of both of these presentation topics.

X. Adjourn

- Mary Jane Grande made a motion to adjourn the December 2, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 3:23 P.M.