

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



**Independent Living Council of Wisconsin (ILCW)
November 18-19, 2024 Quarterly Teleconference Meeting**

Monday, November 18, 2024, 10:00 A.M. – 2:00 P.M.

Tuesday November 19, 2024, 10:00 A.M. – 2:00 P.M.

Action Items and Motion Items

APPROVED JANUARY 27, 2025

A. ILCW Full Council Quarterly Meeting Action Items

- 1. Action Item:** ILCW Executive Director will correct errors in the DRAFT August 19-20, 2024 ILCW Quarterly Meeting minutes.
- 2. Action Item:** ILCW Executive Director will add a discussion about voting to the orientation presentation for new Council members.
- 3. Action Item:** Jason Glozer will provide Dana Raue, DHS, with information about legal position of DHS with regards to the Olmstead Act in cases where Uber, Lyft, and other Transportation Network Companies are not available. See Action Item 3.
- 4. Action Item:** ILCW Executive Director will send a doodle poll to ILCW SPIL Committee members to schedule a meeting for January 2025.
- 5. Action Item:** ILCW Executive Director will send a doodle poll to Council members that are interested in joining the Policy and Procedure Committee to determine the best day and time for the initial meeting.
- 6. Action Item:** ILCW Executive Director will add a discussion about developing a strategic plan to the next ILCW Membership Committee meeting.
- 7. Action Item:** ILCW Executive Director will review the Council on Physical Disabilities (CPD) strategic plan which is available on their website.

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- 8. Action Item:** Jason Glozier, Executive Director Wisconsin Coalition of Independent Living Centers (WCILC) will send a copy of the WCILC succession plan to the ILCW Executive Director for review.
- 9. Action Item:** ILCW Executive Director will contact Administration on Community Living (ACL) and Independent Living Research Utilization to request guidance with regards to succession planning for Statewide Independent Living Councils (SILCs).
- 10. Action Item:** Eric Riskus will send the Council an email with information about registration and hotel reservations for Independent Living Days.
- 11. Action Item:** ILCW Executive Director will help everyone attending Statewide Independent Living Council (SILC) Congress register, secure hotel reservations, and pay for airfare if necessary.
- 12. Action Item:** Sara Eckland will send ILCW Executive Director information about the Peer Recovery Conference.
- 13. Action Item:** ILCW Executive Director will send ILCW information and updates about the Peer Recovery Conference.

B. ILCW Full Council Quarterly Motion Items

- 1. Motion Item:** Mary Jane Grande made a motion to approve the November 18-19, 2024 ILCW Full Council Quarterly meeting agenda. Sara Eckland seconded the motion. ILCW voted unanimously to approve the agenda.
- 2. Motion Item:** Ramsey Lee made a motion to approve the August 19-20, 2024 ILCW Full Council Quarterly meeting minutes following corrections completed by ILCW Executive Director. Jason Endres seconded the motion. ILCW voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Jason Endres made a motion to approve the July, August, and September, 2024 Financial reports. Mary Jane Grande seconded the motion. ILCW voted unanimously to approve the financial reports. Motion carried.

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- 4. Motion Item:** Jackie Gordon made a motion to move quarterly meetings to the first month of each quarter and scheduled the third Mondays and Tuesdays of those months whenever possible. Kyle Kleist seconded the motion. ILCW voted unanimously to adjust its quarterly meeting schedule.
- 5. Motion Item:** Mary Jane Grande made a motion to hold the October, 2025 Quarterly meeting on October 13-14, 2025 in person at Independence First in Milwaukee, Wisconsin. Kyle Kleist seconded the motion. ILCW voted unanimously to hold the in-person meeting October 13-14 in Milwaukee, Wisconsin. Motion carried.
- 6. Motion Item:** Kyle Kleist made a motion for ILCW to draft a letter in support of an increase in funding for the ILCs. Kyle Kleist withdrew the motion due to a conflict of interest.
- 7. Motion Item:** Ramsey Lee made a motion for ILCW to draft a letter in support of a funding increase for the Wisconsin Independent Living Centers. Jackie Gordon seconded the motion. Eric Riskus, ILCW Chair, Kyle Kleist, ILCW Vice Chair, and Sara Eckland, ILCW Independent Living Center (ILC) representative abstained from voting due to conflicts of interest. ILCW voted unanimously to draft a letter of support. Motion carried.
- 8. Motion Item:** Kyle Kleist made a motion to approve the 2025-2027 Stat Plan for Independent Living (SPIL) Amendment. Ramsey Lee seconded the motion. ILCW voted unanimously to approve the amendment. Motion carried.
- 9. Motion Item:** Jason Endres made a motion to recommend that Amoun Sayavong be appointed to ILCW by the Governor's Office of Appointments. Mary Jane Grande seconded the motion. ILCW voted unanimously to recommend Amoun Sayavong for appointment to the Council. Motion carried.

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- 10. Motion Item:** Ramsey Lee made a motion to adjourn the November 18, 2024 ILCW Full Council quarterly meeting for the day to reconvene Tuesday, November 19, 2024 at 10:00 A.M. Tyler Wigington seconded the motion. ILCW voted unanimously to adjourn the meeting for the day.
- 11. Motion Item:** Jackie Gordon made a motion to increase the ILCW Executive Director's salary by 5%. Mary Jane Grande seconded the motion. ILCW voted unanimously to increase the Executive Director's salary. Motion carried.
- 12. Motion Item:** Jason Endres made a motion to adjourn the November 18-19, 2024 ILCW Full Council Quarterly meeting. Tyler Wigington seconded the motion. ILCW voted unanimously to adjourn the meeting. Motion carried.

C. Meeting Minutes

Monday, November 18, 2024

I. Welcome and Introductions, Eric Riskus, ILCW Chair

ILCW Members Present: Julie Bergan, ILCW Vice Chair-Elect; Sara Eckland, ILCW Independent Living Center (ILC) Representative; Jason Endres; Jackie Gordon; Mary Jane Grande; Randi Johnson, ILCW Secretary; Kyle Kleist, ILCW Vice Chair; Ramsey Lee; Eric Riskus, ILCW Chair; and Tyler Wigington.

ILCW Members Absent; Excused (*): Ann Belisle; LySandra Owens*, ILCW Treasurer; and Martha Siravo.

ILCW Ex-Officio Members Present: Ashley Baker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE) Representative; Dana Raue, DHS; and Andrzej Walz-Chojnacki, Division of Vocational Rehabilitation (DVR).

Guest(s): Jason Glozier, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); Ben Jaminloux; Amoun Sayaovong; and Marcus Schmitt, Kollath CPA.

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ILCW Staff: Tyler Wilcox, ILCW Executive Director.

II. The meeting was called to order at 10:01 A.M. by Eric Riskus, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

III. Review ILCW Operational Agreements

- Eric Riskus, ILCW Chair, presented the ILCW Operational Agreements to the full Council.

IV. Review and Approve November 18-19, 2024 ILCW Full Council Quarterly Meeting Agenda

- Mary Jane Grande made a motion to approve the November 18-19, 2024 ILCW Full Council Quarterly meeting agenda. Sara Eckland seconded the motion. ILCW voted unanimously to approve the agenda. See Motion Item 1.
 - In the interest of time, review and approval of the 2025-2027 SPIL amendment was moved to November 18, 2024.
 - Amoun Sayaovong was asked to introduce himself to the council on November 18, 2024 in the interest of time. The vote to recommend his appointment to the Council will follow his introduction.

V. Review and Approve August 19-20, 2024 ILCW Full Council Quarterly Meeting Minutes

- Ramsey Lee made a motion to approve the August 19-20, 2024 ILCW Full Council Quarterly meeting minutes following corrections completed by ILCW Executive Director. Jason Endres seconded the motion. ILCW voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

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- ILCW Executive Director will correct errors in the DRAFT August 19-20, 2024 ILCW Quarterly Meeting minutes. See Action Item 1.

VI. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No comments received; Public comment period closed at 10:25 A.M.

VII. Review ILCW Treasurer's Report

- ILCW expended all Part B and Innovation and Expansion (I&E) funding in Federal Fiscal Year (FFY) 2024.
 - ILCW was able to provide each of Wisconsin's Independent Living Centers (ILCs) with about \$442.66 to help cover the cost of their CILs First subscriptions.
 - ILCW will have no Part B Carryover at the start of FFY 2025.
- ILCW Executive Director, ILCW Treasurer, ILCW Chair, and Kollath CPA worked together to develop new procedures for Grant Enrolment, Application and Reporting System (GEARS) reporting each month.
 - ILCW was not late with any GEARS reports in FFY 2024.
- ILCW's first month of FFY 2025 appears to be on track financially.
- ILCW Finance Committee recommends approval of July, August, September 2024 Financial reports.
 - Jason Endres made a motion to approve the July, August, and September, 2024 Financial reports. Mary Jane Grande seconded the motion. ILCW voted unanimously to approve the financial reports. Motion carried. See Motion Item 3.

VIII. Discuss ILCW Federal Fiscal Year (FFY) 2025 Quarterly Meeting Dates

- ILCW meets every three months. The meetings occur in the middle of each quarter.

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- Moving quarterly meetings to the last month of the quarter may be beneficial. Information from the previous quarter would still be pertinent. This would also allow ILCW better plan for the upcoming quarter.
 - A significant amount of financial information would not be available for a quarterly meeting occurring during the last month of a quarter.
 - Information regarding progress toward SPIL goals would lag behind the quarterly meeting schedule
 - Moving meetings to the first month of each quarter would alleviate these problems.
- The second and third weeks of most months are free for most council members. However, WCILC board meetings occur on the second week of the month; this may make attending meetings difficult for some council members. ILCW should try to keep meetings to the 3rd week of the month wherever practicable.
- Jackie Gordon made a motion to move quarterly meetings to the first month of each quarter and scheduled the third Mondays and Tuesdays of those months whenever possible. Kyle Kleist seconded the motion. ILCW voted unanimously to adjust its quarterly meeting schedule. Motion carried. See Motion Item 4.
- The July 2025 quarterly will be held July 14-15, 2025 to prevent the quarterly from interfering with the 2024 National Council on Independent Living (NCIL) Conference.
- ILCW needs to schedule 1 quarterly meeting to be held in-person during the 2025 calendar year.
 - There are conflicts during all of the months during which ILCW Full Council will be meeting. The conflicts in October, 2025, are most easily resolved.

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- ILCW has not visited indiGO, Independence First, or Society's Assets since the current Executive Director began working for the Council.
 - Independence First noted during the most recent WCILC meeting that they can easily accommodate an ILCW Quarterly Meeting.
- Mary Jane Grande made a motion to hold the October, 2025 Quarterly meeting on October 13-14, 2025 in person at Independence First in Milwaukee, Wisconsin. Kyle Kleist seconded the motion. ILCW voted to hold the in-person meeting October 13-14 in Milwaukee, Wisconsin. Jason Endres abstained from the vote. Motion carried. See Motion Item 5.

IX. Discuss Topics for Wisconsin Independent Living Network (WILN)/Partner Organization Training to Satisfy 2025-2027 SPIL Goal

- Aging and Disability Resource Center staff often do not have a good understanding of the Americans with Disabilities Act (ADA) and what it is.
 - The law itself is not well understood, but the spirit of the law is also not something that is frequently discussed.
 - There were several barriers to getting the ADA passed; those barriers inform some of the language that appears in the legislation.
 - Many young adults take the existence of many of the requirements in the ADA for granted. Helping them understand the struggles prior to the ADA may encourage more young people to advocate on behalf of themselves and others.
 - Many people view the ADA as simply a building code. This myth should be dispelled.

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- There haven't been great discussions about the Independent Living (IL) Movement and IL Philosophy both within the IL network, and especially in a way that is accessible for network partners.
 - Many of the advances and rights of persons with disabilities are a direct result of the IL movement and its past leaders.
 - Understanding the movement may help network partners and persons within the network better understand what the IL movement is trying to accomplish.
 - Increasing this understanding may help WILN and its partner organizations find better alignment within advocacy and other efforts.
 - There are several groups in the IL Movement that many partner organizations might not know about and may not know how their work has improved the lives of persons with disabilities in the United States.
 - Lisa Sobczyk or Laura Plummer through the Office of the Promotion of Independent Living (OPIL) may be willing to present a training about Section 504 of the 1973 Rehabilitation Act and how it relates to Internet and Communication Technology (ICT).
 - This would be a good introduction for many young adults who are not as aware of IL's history.
- ILCW is supportive of two topics for training for WILN Partner organizations.
 - The ADA as a Civil Rights document.
 - The history of the disability rights movement.
- ILCW Members who have other ideas about what training may be good for WILN network partners should let Eric Riskus or ILCW Executive Director know.

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X. Discuss Voting as a Council Member Training as Presented by Tyler Wilcox, ILCW Executive Director

- ILCW Member have voted “aye” unanimously on every motion since ILCW Executive Director began working for the Council in October of 2021. On several occasions, after meetings in which motions were carried, ILCW Executive Director learned that some Council members were unhappy with the outcome of certain motions on which they voted “aye”.
- It is the responsibility of each Council Member to vote in accordance with what they actually believe.
 - The Council is autonomous and is intended to be a representation of the statewide disability community. When members are opposed to a motion, it is their responsibility to voice that opposition.
 - Voting against a measure may lead to discussions that are necessary but have otherwise been ignored.
 - WILN cannot be effective if the Council is not honest about how they are feeling.
 - Frequently council members feel intimidated by the Wisconsin Coalition of Independent Living Centers (WCILC) and/or the Designated State Entity (DSE). There are many strong voices in both organizations and sometimes Council members have difficulty speaking up against them.
 - Council members need to trust WILN partners enough to say when they are unhappy. This can lead to good, honest discussions, which can lead to better outcomes for the State and especially for Persons with Disabilities in Wisconsin.
 - Having open, honest discussions gives everyone an opportunity to understand why something is being proposed. Often these discussions will lead to better solutions and better outcomes.

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- The discussion regarding voting should be a part of the new member orientation.
 - ILCW Executive Director will add a discussion about voting to the orientation presentation for new Council members. See Action Item 2.

XI. Discuss Independent Living Center (ILC) Funding as Presented by Jason Glozier, Wisconsin Coalition of Independent Living Centers (WCILC) Executive Director

- ILCs have been advocating for a funding increase for several years. Past attempts have been unsuccessful.
 - ILCs have requested a stand-alone bill in previous attempts, but WCILS, who lobbies on behalf of the ILCs, was advised against this approach.
 - WCILC will be approaching the Governor directly to request a one-time line-item adjustment to bring all eight ILCs to base funding levels with some additional funding to be directed per the SPIL. The request would also include continued increases to the IL Services line item to account for increased operational costs, and costs of living adjustments.
 - Base Funding is the minimum amount needed for an ILC to operate and adequately provide all 5 core services required by the 1973 Rehabilitation Act. Base funding is composed of a combination of Part C funding and funding received from the State of Wisconsin through General Purpose Revenue and Social Security Income Reimbursement.
 - Part B funding is not considered in Base Funding calculations because the funding is variable and is used to complete other goals in the SPIL.
 - The current Base Funding amount is \$626,400. None of Wisconsin's ILCs have reached Base Funding.

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- WCILC is requesting Base Funding for all eight Wisconsin ILCs, which is approximately \$2,500,000. WCILC is also requesting an additional \$618,000 which will be directed according to the equity formula developed by WILN.
- The funding increase would allow WILN to discuss becoming a 723 state, which is triggered by an Independent Living Network receiving more State funding than Federal funding.
 - 723 status would allow for all funds received by WILN to be directed by ILCW through the SPIL.
 - 723 status will require unanimous approval from the eight ILCs.
- WCILC is requesting letters of support from all six of the statutory councils which fall under the purview of the Department of Health Services (DHS) Bureau of Aging and Disability Resources (BADR).
 - WCILC Executive Director hopes to have all letters of support by the end of November so that he can send them to the Governor in time for the budget to be drafted with the inclusion of the requested increase.
 - Kyle Kleist made a motion for ILCW to draft a letter in support of an increase in funding for the ILCs. Kyle Kleist withdrew the motion due to a conflict of interest. See Motion Item 6.
 - Kyle Kleist is Executive Director of Center for Independent Living of Western Wisconsin (CILWW); an increase in funding would directly benefit the ILC for which Kyle Kleist works.
 - Ramsey Lee made a motion for ILCW to draft a letter in support of a funding increase for the Wisconsin Independent Living Centers. Jackie Gordon seconded the motion. Eric Riskus, ILCW Chair, Kyle Kleist, ILCW Vice Chair, and Sara Eckland, ILCW Independent Living Center (ILC) representative abstained from voting due to conflicts of interest. ILCW voted unanimously to draft a letter of support. Motion carried. See Motion Item 7.

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XII. Review and Discuss Updates from ILCW Executive Director

- ILCW Executive Director provided updates to the Full Council via email and on the LiveBinder platform prior to the November 18-19, 2024 ILCW Full Council Quarterly meeting.
 - ILCW has entered into a new Memorandum of Understanding (MOU) with the DSE
 - Because ILCW has a staff person to maintain daily operations of the council, it is no longer necessary for the DSE to provide as much administrative support.
 - The MOU outlines roles, and clarifies how the DSE and ILCW may interact and collaborate without compromising ILCW's autonomy.
- ILCW will begin the Audit process shortly after the November 18-19, 2024 Quarterly Full Council Meeting. The fieldwork portion of the audit will be conducted the week of December 9, 2024. ILCW Executive Director will begin sending financial information and documents to Diana Luttmann, RitzHolman CPAs shortly after the November 18-19, 2024 ILCW Full Council Quarterly meeting.
- ILCW Executive Director has begun working on the Program Performance Report (PPR) for FFY 2024. It is due to be submitted to the Administration on Community Living (ACL) on January 31, 2025.
- Independent Living Research Utilization (ILRU) is no longer contracted with ACL to provide Training and Technical Assistance (T/TA) for the National IL network.
 - All information online will remain online and accessible.
 - Rapid Courses may not be accessible.
 - Anyone requesting T/TA is encouraged to contact their program officer.
 - Wisconsin is in Region V; the Region V Program Officer is Peter Nye, ACL.

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- ILCW Executive Director is continuing to make adjustments and enhancements to LiveBinders. Any suggestions or concerns should be sent to him so that he can incorporate them into the updates as they are completed.
- Several Council members do not have their picture up on the il-wis.net website. Anyone who would like their picture posted should let ILCW Executive Director know.
- ILCW Executive Director has also added a link to the ILCW New Member application on survey monkey to the il.wis.net website. Anyone interested in joining the Council should be encouraged to complete the application.
 - The ILCW New Member application is available on Survey Monkey, as a fillable Microsoft Word document, and as a document that is printer friendly and can be used for hand written applications.
- The ILCW Officer Election cycle will begin at the next ILCW Full Council Quarterly Meeting. ILCW will be voting for the Vice Chair and Secretary positions. Kyle Kleist, ILCW Vice Chair may run for a second term. Randi Johnson, ILCW Secretary will have completed two terms and may not run for the same officer position again.
- Many ILCW Council members have not completed and/or submitted the paperwork that is required for council members to complete annually. ILCW Executive Director will begin sending individual emails to everyone who has not completed the paperwork in the next couple of weeks.

XIII. Discuss Reports from ILCW Ex-Officio Members and Partner Organizations

- Ashley Baker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE) Representative provided an update for the DSE.
 - All eight ILCs, ILCW, and WCILC spent down the entirety of their contracts and ended FFY 2024 with zero balances.

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- Grant Contracts for FFY 2025 have all been signed through the DocuSign platform.
- The MOU between DSE and ILCW is signed and fully executed.
- The DSE may have resources available that can assist with the upcoming IL Training days scheduled for February 2025.
- BADR has three program and policy analysts. They are available for the Council and WILN if research, policy updates, or training are needed.
- The “Engage for Change” Cross Disability Council summit was moved from October 2024 to April 29 – May 1, 2025. The location is not finalized, but should be available before the end of December, 2024.
- Dana Raue, Department of Health Services (DHS), provided an update for DHS.
 - DHS must renew Center for Medicaid Services (CMS) waivers every 5 years. The renewal process for Family Care and Family Care Partnership began 18 months ago. On November 1st, 2024, DHS received approval for both 1950-b and 1950-c waivers from CMS. The effective date of the renewed waivers is January 1, 2025.
 - There were several key changes to the waivers.
 - Two new services are included in the new waiver:
 - Health and Wellness may help pay for healthy lifestyle services, like gym memberships, cooking classes, or exercise programs. It can also help pay for evidence based and/or cultural services like tai chi, meditation, and other culturally specific practices. The service also includes training and education about sexuality.

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- Remote Monitoring and Support services helps pay for technologies that are used to monitor members for health and safety reasons from a remote location.
- Transportation Network Companies, like Über and Lyft, may be used to provide transportation through the waiver services. An individual provider type was added for community transportation to allow caregivers to get reimbursed for providing rides.
 - Über and Lyft have not traditionally worked well for persons with disabilities. They are also not available more rural areas of the state.
 - Jason Glozer will provide Dana Raue, DHS, with information about legal position of DHS with regards to the Olmstead Act in cases where Über, Lyft, and other Transportation Network Companies are not available. See Action Item 3.
- Peer mentoring was not added to this most recent waiver renewal. There is a program investigating if this would be useful for future iterations of the waiver.
- The Include, Respect, I Self-Direct (IRIS) waiver program is due for renewal in FFY 2025. An online survey was available July 9, 2024 – August 2, 2024 to participants, families, caregivers, providers, and program providers to give input on what updates should be included in the renewal application.
 - DHS used targeted outreach and was able to collect over 2,100 survey responses, and around 150 people attended public input sessions in person.

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- Most feedback centered around the need for access to essential supports, cultural competency and integrity, accessible housing, and greater flexibility for managing individual needs.
 - DHS will use the feedback and begin developing a formal draft of the IRIS waiver renewal. It is expected to be ready for public comment sometime in May of 2025.
- Andrzej Walz-Chojnacki, Department of Vocational Rehabilitation (DVR) provided an update for DVR.
 - DVR must complete a comprehensive statewide needs assessment on a three-year cycle or twice every five years; DVR began this process at the beginning of November 2024.
 - Information to be used in the report is gathered from surveys, focus groups, interviews, and outreach to consumers.
 - ILCs were contacted to provide information about the needs of consumers, partners, and businesses.
 - The draft of the report should be available in December, and it will be presented to the Wisconsin Rehabilitation Council (WRC) in early 2025. It may be finalized and ready for presentation at the next ILCW Quarterly meeting.
 - DVR has had several months using the new technical specifications first released in August 2024. They were designed to reduce the administrative burden of service providers who are contracted with DVR.
- Kyle Kleist, ILCW Vice Chair, provided an update for the Wisconsin Rehabilitation Council (WRC)
 - WRC met Thursday, November 14, 2024.
 - There were 6 Client Assistance Program (CAP) complaints with DVR during the last quarter.

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- Three of complaints involved one person, and one CAP complaint went to mediation.
- One complaint is in the process of going before an Administrative Law Judge (ALJ), but may be settled through mediation before a hearing is scheduled.
- There were no complaints against ILCs.
- Kyle Kleist will begin as chair of Wisconsin Coalition of Independent Living Centers (WCILC) on January 1, 2025.
 - ILCW may need a new WRC representative, but WRC is investigating changing their schedule to ensure that Kyle is able to attend WRC meetings while fulfilling his new role as WCILC Chairperson.
- DVR has expended all of its federal funding and needs a state match of about \$16,000,000 to continue providing services. Without additional funding, DVR may need to begin a waitlist.
- Jason Glozier, WCILC Executive Director provided updates for WCILC.
 - WCILC has approved the funding formulary to be used as a means to ensure equity amongst Wisconsin's eight ILCs.
 - There has been some turn-over in WCILC leadership; changes will go into effect January 1, 2025.
 - Kyle Kleist will be the WCILC Chairperson.
 - Marci Boucher will be the WCILC Vice Chairperson.
 - Don Wigington will be the new Member-at-Large for the executive committee.
 - Traditionally IL Days only included ILC staff, DSE staff, ILCW staff and board members, and WCILC staff. This year, WCILC invited members of DHS' statutory councils to attend the training day. This was done as part of the effort to include consumers in advocacy efforts around the IL network.

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XIV. Review and Discuss Results of 2021-2024 SPIL Goals

- At least 1% of the population of persons with disabilities were served in 49 of 72 counties; 3 of 8 ILCs served at least 1% of the population of persons with disabilities in all the counties that comprise their service areas.
- At least 75% of the consumers at 7 of the 8 ILCs successfully completed their goals at the close of their Consumer Information File (CIF). The ILC that was unable to reach 75% completion, was within a percentage point of doing so.
 - Most of the ILCs were above 80%; there should not be much difficulty maintaining that level of completion for the duration of the 2025-2027 SPIL.
- The Quality Indicators for Independent Living Services (QUILS) review for Society's Assets, Inc. was delayed due to construction on the building in which Society's Assets is housed. The review took place in October of 2024, which is the first month of Federal Fiscal Year (FFY) 2025.
 - The next QUILS review should also occur in FFY 2025. The review will be at either Options for Independent Living or Independence First.
- Although the retreat was completed in FFY 2023, WILN has continued to build its network and collaborate both internally and external partners.
- ILCW is no longer meeting in-person quarterly, due to difficulties with travel and expenses related to organizing in-person meetings. However, Council members have taken more active roles in meeting with the ILCs that serve their counties and visiting ILCs when they are traveling.
- ILCW nearly doubled the amount of training its members completed in FFY 2024 versus FFY 2023.

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XV. Review and Approval of 2025-2027 SPIL Amendment

- The 2025-2027 SPIL was amended to include an increase in Innovation and Expansion funding, and to direct a portion of Part B funding to WCILC.
- ILCW did not receive any public comments regarding the 2025-2027 SPIL amendment during the public comment period.
 - Ramsey Lee and Karl Kopp attended the Public Hearing held October 30, 2024. Neither provided comment regarding the 2025-2027 SPIL amendment. However, both noted support for the amendment as written.
- Kyle Kleist made a motion to approve the 2025-2027 Stat Plan for Independent Living (SPIL) Amendment. Ramsey Lee seconded the motion. ILCW voted unanimously to approve the amendment. Motion carried. See Motion Item 8.

XVI. Discuss ILCS Roster and Committee Assignments

- ILCW Reviewed the most recent iteration of the ILCW Roster.
 - Per ILCW Bylaws, all Council members must join at least one committee.
 - Eric Riskus, ILCW Chair, will no longer participate in membership committee, but will join the SPIL committee.
 - Ramsey Lee will join the Membership Committee and Policy and Procedure Committee.
 - Mary Jane Grande will participate in the Membership Committee but cannot commit to joining as a member of the committee at this time.
 - Mary Jane Grande, Jason Endres, and Jackie Gordon will also participate in the Policy and Procedure Committee.

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XVII. Discuss and Vote to Recommend Amoun Sayaovong for Membership to ILCW

- Amoun Sayavong introduced himself to the Council.
 - Amoun Sayavong has been working with and for the Hmong community since 1982. Amoun went to University of Michigan law school and has a background in law. He is currently working with the Hmong American Friendship Association which provides several services including senior care, youth development, a food pantry, domestic violence survivor services, etc. Amoun would like to join the Council in the hopes that he will be able to help foster better relationships between the IL/Disability communities and the Hmong/East Asian communities.
- Jason Endres made a motion to recommend that Amoun Sayavong be appointed to ILCW by the Governor's Office of Appointments. Mary Jane Grande seconded the motion. ILCW voted unanimously to recommend Amoun Sayavong for appointment to the Council. See Motion Item 9.

XVIII. Adjourn for the Day to Reconvene Tuesday, November 19, 2024 at 10:00 A.M.

- Ramsey Lee made a motion to adjourn the November 18, 2024 ILCW Full Council quarterly meeting for the day to reconvene Tuesday, November 19, 2024 at 10:00 A.M. Tyler Wigington seconded the motion. ILCW voted unanimously to adjourn the meeting for the day. See Motion Item 10.

Meeting Adjourned at 1:58 P.M. to reconvene Tuesday, November 19, 2024 at 10:00 A.M.

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Tuesday, November 19, 2024

XIX. Welcome and Introductions, Eric Riskus, ILCW Chair

ILCW Members Present: Julie Bergan, ILCW Vice Chair-Elect; Sara Eckland, ILCW Independent Living Center (ILC) Representative; Jason Endres; Jackie Gordon; Mary Jane Grande; Randi Johnson, ILCW Secretary; Kyle Kleist, ILCW Vice Chair; Ramsey Lee; Eric Riskus, ILCW Chair; and Tyler Wigington.

ILCW Members Absent; Excused (*): Anne Belisle; LySandra Owens*, ILCW Treasurer; and Martha Siravo.

ILCW Ex-Officio Members Present: Ashley Baker, Department of Health Services (DHS), Bureau of Aging and Disability Services (BADR), Designated State Entity (DSE) Representative; Dana Raue, Department of Health Services (DHS); and Taqwanya Smith, Department of Transportation (DOT).

Guest(s): Jason Glozier, Executive Director Wisconsin Coalition of Independent Living Centers (WCILC)

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

XX. The meeting was called to order at 10:02 A.M. by Eric Riskus, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

XXI. Discuss Updates Provided by ILCW Committees

- Randi Johnson, ILCW Secretary, provided a report for the ILCW Membership Committee.
 - There was one new membership application; yesterday the full Council voted that a recommendation for his membership to ILCW should be sent to the Governor's Office of Appointments.
- Kyle Kleist, ILCW Vice Chair, provided a report for the ILCW SPIL Committee.

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- ILCW SPIL committee was unable to meet November 12, 2024, due to a lack of quorum.
- It is unclear when the January 2025 meeting should be held.
 - ILCW Executive Director will send a doodle poll to ILCW SPIL Committee members to schedule a meeting for January 2025. See Action Item 4.
- Jackie Gordon facilitated a discussion regarding the ILCW Policy and Procedures Committee.
 - Policy and Procedure committee has not met yet; the first meeting will be in December 2024.
 - ILCW Executive Director will send a doodle poll to Council members that are interested in joining the Policy and Procedure Committee to determine the best day and time for the initial meeting. See Action Item 5.
- Eric Riskus, ILCW Chair provided an update for the ILCW Executive Committee.
 - ILCW Executive Committee recently completed ILCW Executive Director's staff evaluation. The results of which have been shared and discussed with the ILCW Executive Director.

XXII. Discuss and Vote to Approve ILCW Executive Director Salary Increase

- ILCW Executive Director left the meeting for the duration of this discussion so as not to influence the Council.
- ILCW Executive Committee recommends a 5% increase to the ILCW Executive Director's salary.
 - The FFY 2025 budget has allotted for a 5% increase to the ILCW Executive Director salary.

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- Jackie Gordon made a motion to increase the ILCW Executive Director's salary by 5%. Mary Jane Grande seconded the motion. ILCW voted unanimously to increase the Executive Director's salary. Motion carried. See Motion Item 11.

XXIII. Discuss Development of Strategic and Succession Plans

- A strategic plan might be unnecessary because the SPIL and Rehabilitation Act of 1973 codify what activities and responsibilities the Council has.
 - There may be work beyond what is codified that the Council could be doing in service of the SPIL, Council, and IL Network's missions.
 - Typically strategic plans are developed during day-long board retreats. However, it would be a good idea to develop a foundation.
 - The groundwork for the strategic plan should be completed by the ILCW Membership Committee. The strategic plan will outline the roles and responsibilities of Council members.
 - ILCW Executive Director will add a discussion about developing a strategic plan to the next ILCW Membership Committee meeting. See Action Item 6.
 - ILCW Executive Director will review the Council on Physical Disabilities (CPD) strategic plan which is available on their website. See Action Item 7.
- Succession Planning is most appropriate for the Policy and Procedure Committee.
 - In many cases the Bylaws should be able to guide the council when succession planning is necessary.

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- Jason Glozier, Executive Director Wisconsin Coalition of Independent Living Centers (WCILC) will send a copy of the WCILC succession plan to the ILCW Executive Director for review. See Action Item 7.
- Administration on Community Living (ACL) and Independent Living Research Utilization may have guidance with regards to succession planning for Statewide Independent Living Councils (SILCs).
 - ILCW Executive Director will contact Administration on Community Living (ACL) and Independent Living Research Utilization to request guidance with regards to succession planning for Statewide Independent Living Councils (SILCs). See Action Item 8.

XXIV. Discuss Meeting and Presentation at Kenosha Aging and Disability Resource Center (ADRC) Ethnic Elders Group on October 8, 2024

- ILCW Executive Director and LySandra Owens met with the ADRC Ethnic Elders group to provide them with information about ILCW, WILN, and their local ILC, Society's Assets, Incorporated.
 - The information provided was well received, and many of the group seemed to learn about the resources available to them.
 - Several members of the group also expressed an interest in either joining with ILCW's advocacy efforts or encouraging Ethnic Elder's Group to collaborate with the Council.
 - ILCW Executive Director encourages other Council members to set up similar meetings with ADRCs across the State. He can provide presentations, but Council members will have a better relationship with their local ADRCs. This is a good way to provide outreach for the IL Network in Wisconsin.

XXV. Discuss ILCW Attendance at Conferences and Other Events

- IL Days is scheduled for February 12-13, 2024. All ILCW Council Members are encouraged to attend.

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- WCILC Executive Director and ILCW Executive Director sent emails to Council members with instructions for registration and hotel reservations.
- All ILCW Members are approved to go.
- ILCW Members are asked to set up hotel reservations on their own.
 - Many hotels are asking for payment up front rather than at checkout. If necessary ILCW Executive Director will help anyone who has difficulty reserving a room, and will provide the hotel with the ILCW credit card information if needed.
- Eric Riskus will send the Council an email with information about registration and hotel reservations for Independent Living Days. See Action Item 10.
- The 2025 IL Days will follow a similar structure to the 2024 IL Days.
 - Council members may submit proposals for presentations.
 - Council members may also make nominations for the John Nousaine Relentless Badger award and the Maureen Ryan IL achievement award.
 - The John Nousaine Relentless Badger award is intended for someone in each of the 8 IL regions who has advocated on behalf of persons with disabilities.
 - The Maureen Ryan award is intended for IL staff and former staff who have worked at an ILC for at least five years.
- SILC Congress is March 11-13, 2025 in Orlando, Florida.
 - Early Bird registration ends November 30, 2024.
 - Jason Endres will be attending.
 - Randi Johnson will be attending.

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- Tyler Wigington would like to attend but is not sure if he is able to.
- Julie Bergan would like to attend but will allow others to have an opportunity to go because she went in 2024.
- Eric Riskus, Sara Eckland, and Kyle Kleist have a WCILC board meeting the same week of SILC Congress, so cannot attend.
- ILCW Executive Director will help everyone attending Statewide Independent Living Council (SILC) Congress register, secure hotel reservations, and pay for airfare if necessary. See Action Item 11.
- The National Council on Independent Living (NCIL) conference will be held July 21-24, 2025 in Washington, D.C.
 - Sara Eckland, Eric Riskus, Kyle Kleist, Mary Jane Grande, and Jackie Gordon are interested in attending NCIL Conference this year.
 - ILCW Executive Director will likely be unable to attend the conference.
- The Association of Programs for Rural Independent Living will be in October of 2025 in Portland, Oregon. The dates have not been released yet.
- The Self-Determination conference will held October 20-22, 2025 at the Kalahari Resort in Wisconsin Dells.
 - WILN typically has a table to provide information to consumers, recruit new members, and explain what the network is and does.
 - This year WILN should consider giving a presentation about grass roots advocacy.
 - Julie Bergan would be interested in attending the conference and would provide support at the WILN booth if needed.
 - Ramsey Lee may be able to work with the hotel to help Council members secure accessible rooms.

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- The Peer Recovery Conference will be held at the Kalahari in Wisconsin Dells April 15-17, 2025.
 - Registration is not open yet, but more information about the conference is available at the [conference website](https://www3.uwsp.edu/conted/Pages/Wisconsin-Peer-Recovery-Conference.aspx). (<https://www3.uwsp.edu/conted/Pages/Wisconsin-Peer-Recovery-Conference.aspx>)
 - Independent Living Resources (ILR) has been actively involved in the Peer Support Specialist program for the past 20 years or so.
 - Registration for the conference is not available yet; exhibitor applications are available and will be open until registration closes.
 - Sara Eckland will send ILCW Executive Director information about the Peer Recovery Conference. See Action Item 12.
 - ILCW Executive Director will send ILCW information and updates about the Peer Recovery Conference. See Action Item 13.

XXVI. Discuss Priorities for Use of Additional Funding

- Additional funding may be used to fund transportation costs for Council members and within WILN when travel is necessary. Transportation can be expensive and therefore untenable for many persons within the network.
 - Some of this could be used to fund vans and drivers for IL Days; getting to and from the hotel and the Capitol can be difficult, especially if the weather is particularly inclement on the day of the legislative visits.
- The development of a Universal Design toolkit may be a good project. Some funding could be used to pay for a presenter to talk about issues related to accessibility and universal design.

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XXVII. Discuss and Approve Items Placed in “Parking Lot” for Inclusion in Future Meetings or Referral to an ILCW Committee.

- There were no “parking lot” items for this meeting. Both discussion and approval of “parking lot” items is unnecessary.

XXVIII. Adjourn

- Jason Endres made a motion to adjourn the November 18-19, 2024 ILCW Full Council Quarterly meeting. Tyler Wigington seconded the motion. ILCW voted unanimously to adjourn the meeting. Motion carried. See Motion Item 12.

Meeting Adjourned at 1:03 P.M.