

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

August 5, 2024
2:00 P.M. – 3:30 P.M.

APPROVED OCTOBER 7, 2024

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** Randi Johnson will send ILCW Executive director the questions from the Governor's boards, councils, and commissions online application.

B. ILCW Membership Committee Motion Items

- 1. Motion Item:** Eric Riskus made a motion to approve the August 5, 2024 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Endres made a motion to approve the July 1, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Julie Bergan made a motion to adjourn the August 5, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Membership Committee Members Present: Julie Bergan, ILCW Vice Chair-Elect; Jason Endres; Randi Johnson, ILCW Secretary; Ramsey Lee; LySandra Owens, ILCW Treasurer; and Eric Riskus, ILCW Chair.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



II. The meeting was called to order at 2:04 P.M. by Randi Johnson, ILCW Secretary

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

III. Review and Approve August 5, 2024 ILCW Membership Committee Meeting Agenda

- Eric Riskus made a motion to approve the August 5, 2024 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve July 1, 2024 ILCW Membership Committee Meeting Minutes

- Jason Endres made a motion to approve the July 1, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- Ramsey Lee provided comments regarding the upcoming self-determination conference. He recommended ILCW members who are attending the conference request that their rooms be in similar locations.
- Public comment period closed at 2:22 P.M.

VI. Review and Discuss New Membership Applications

- There are not any new applications currently.
- In a previous meeting there was a recommendation that ILCW develop a fillable application. This would have several benefits:

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



- ILCW would be able to easily retrieve information about the prospective member, like contact information, their location and Independent Living Center (ILC), and if they are a person with a disability and/or work at a state agency.
- This information could be more easily distributed to ILCW members prior to the initial meeting with the candidate.
- If a candidate fills out an application, they will likely be more invested in joining ILCW, and therefore more likely to continue communicating throughout the appointment process.
- There is a digital copy of the application used by the Governor's Office of Appointments that could be used as a model for ILCW's application.
 - Randi Johnson will send ILCW Executive director the questions from the Governor's boards, councils, and commissions online application. See Action Item 1.

VII. Discuss ILCW Attendance at the 2024 Association of Program for Rural Independent Living (APRIL) Conference in Chicago, Illinois

- ILCW Chair and ILCW Executive Director will be attending the 2024 APRIL conference.
- For future conferences, the Council should consider developing an attendance list at the beginning of each fiscal year.
 - ILCW will be able to better account for travel expenses.
 - It is more likely that ILCW will be able to take advantage of "early bird" rates when offered.
 - ILCW will be able to ensure more council members have more equitable opportunities to participate in travel.

VIII. Discuss ILCW Youth Program

- ILCW youth program must be put on hold for the time being.
 - ILCW Chair, who is largely responsible for the youth program, does not currently have capacity to begin the project.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



- There are other priorities that the council must address, especially to ensure the success of any other projects that the Council takes on.
- While the project is on hold ILCW can still make an effort to engage youth.
 - Youth may participate in public comments.
 - ILCW Executive Director can provide learning opportunities to youth who are part of Pre-Employment Transition Services (Pre-ETS) or similar programs through their local ILCs.

IX. Discuss Priorities of ILCW Membership Committee

- ILCW Membership Committee has several purposes. The committee evolves as the needs of ILCWs membership changes.
 - Recruitment efforts are increased when ILCW has need of new members.
 - ILCE Membership Committee also looks at training opportunities, both in-person, those that require travel, and virtual.
 - Many new projects are discussed by ILCW Membership Committee because the first step is usually determining which council members should be involved in the project, and how much involvement should be necessary.

X. Discuss Improving Outreach Efforts

- ILCW would benefit from developing a strategic plan to better develop its outreach efforts.
 - The Council on Physical Disabilities (CPD) recently completed development of a strategic plan. Their chair, Ben Barrett, may be a good contact when the Council is ready to begin working on the plan.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



XI. Adjourn

- Julie Bergan made a motion to adjourn the August 5, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 3:00 P.M.