

Address: 3810 Milwaukee St.
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Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Full Council Teleconference Meeting

June 4, 2024

2:00 P.M. – 4:00 P.M.

APPROVED AUGUST 19, 2024

Action Items and Motion Items

A. ILCW Full Council Meeting Action Items

- 1. Action Item:** ILCW Executive Director will seek guidance from the Administration on Community Living (ACL) regarding how best to proceed with the newest updates to the Draft 2025-2027 Wisconsin State Plan for Independent Living (SPIL).
- 2. Action Item:** ILCW Executive Director will submit the Draft 2025-2027 SPIL after receiving guidance from the Administration on Community Living (ACL) regarding updates made due to feedback received following the Public Comment period which ended May 8, 2024.
- 3. Action Item:** Jason Endres, ILCW Chair, will sign to approve the Draft 2025-2027 SPIL following completed submission to the Q90 SPIL portal.
- 4. Action Item:** ILCW Executive Director will clarify if a physical, ink, signature is required to be on file at the ILCW office for SPIL approval or if the signature stored on the Q90 SPIL Portal application is sufficient.

B. ILCW Full Council Meeting Motion Items

- 1. Motion Item:** Mary Jane Grande made a motion to approve the June 4, 2024 ILCW Full Council Meeting agenda. Kyle Kleist seconded the motion. Motion carried.

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2. Motion Item: Jackie Gordon made a motion to approve the May 20-21, 2024 ILCW Full Council Meeting minutes. LySandra Owens seconded the motion. Motion carried. Motion carried.

3. Motion Item: Mary Jane Grande made a motion to approve the Draft 2025-2027 SPIL as written. Julie Bergan seconded the motion. ILCW voted in favor of the motion to approve the Draft 2025-2027 SPIL. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Jason Endres, ILCW Chair

ILCW Full Council Meeting Members Present: Julie Bergan; Sara Eckland, ILCW Independent Living Center (ILC) Representative; Jason Endres, ILCW Chair; Mary Jane Grande; Jackie Gordon; Randi Johnson, ILCW Secretary; Kyle Kleist, ILCW Vice Chair; LySandra Owens, ILCW Treasurer; Martha Siravo; and Tyler Wiginton.

ILCW Full Council Meeting Members Absent; Excused (*): Ann Belisle; and Erick Riskus*, ILCW Vice Chair-Elect.

ILCW Ex-Officio Members Present: Sarah Kuehn, Department of Vocational Rehabilitation (DVR); and Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), ILCW Designated State Entity (DSE) Representative.

Guest(s): Ashley Baker, DHS, BADR; Marci Boucher, Executive Director, Independence First; Jason Glozier, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); Karl Kopp, Executive Director, Society's Assets; Ramsey Lee; Pauline Lorenz, Director of Independent Living (IL), Society's Assets; Andrzej Walz-Chojnacki, Department of Vocational Rehabilitation (DVR); and Don Wiginton, Executive Director, Midstate Independent Living choices.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

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II. The meeting was called to order at 2:00 P.M. by Jason Endres, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 825 8078 6586. The meeting was also available via [Zoom](#).

III. Review and Approve June 4, 2024 ILCW Full Council Meeting Agenda

- Mary Jane Grande made a motion to approve the June 4, 2024 ILCW Full Council Meeting agenda. Kyle Kleist seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve May 20-21, 2024 ILCW Full Council Meeting Minutes

- Jackie Gordon made a motion to approve the May 20-21, 2024 ILCW Full Council Meeting minutes. LySandra Owens seconded the motion. Motion carried. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- Public comment period closed at 3:10 P.M.

VI. Review and Discuss Updates to the Draft 2025-2027 SPIL

- Lisa Sobczyk, with the Designated State Entity, provided the Council with a presentation on the funding sources included in the State Plan for Independent Living and to which entities these funds are allocated within the Wisconsin Independent Living Network (WILN).
- There were several updates made to the SPIL draft following the close of the public comment period on May 8, 2024.
 - Most of the comments made were clarifications, corrections, or stylistic changes which do not represent any material change to the SPIL.

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- There was a copying error in the Executive Summary:
 - “WCILC is allocated \$65,000 annually for the three-year SPIL period for reporting on WILN SPIL goals and to support network activities such as IL Days, ILC Peer Reviews, trainings, etc. on an annual basis. For a total of \$90,000 a year and a total of \$195,000 over the three-year SPIL period to be allocated to WCILC.”
 - The “total of \$90,000” is incorrect. This amount was supposed to have been removed from the SPIL and does not appear in any other parts of the document. Furthermore, \$195,000 is the product of \$65,000 multiplied by three.
 - The \$90,000 figure is likely an artefact of a previous version of the SPIL that was not corrected when the final version of the draft was made available to the public.
 - Because this is the sentence that was in the Executive Summary, the \$90,000 figure is possibly what the public was viewing and responding to during the public comment period.
 - ILCW Executive Director will seek guidance from the Administration on Community Living (ACL) regarding how best to proceed with the newest updates to the Draft 2025-2027 Wisconsin State Plan for Independent Living (SPIL). See Action Item 1.
- The 2020-2024 SPIL was amended to deobligate \$25,000 from the SILC resource plan and provide this funding to Wisconsin Coalition of Independent Living Centers (WCILC) for a total of \$90,000 annually. The Draft 2025-2027 SPIL provided WCILC with \$65,000 annually.

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- Due to difficulties expending their funding, ILCW provided the additional money to WCILC to help pay for network activities like Independent Living (IL) Days, the Wisconsin Independent Living Network (WILN) Retreat, and Quality Indicators for Independent Living Services (QUILS) reviews.
- Kollath CPA reported at the February 2024 Quarterly meeting that ILCW was using the entirety of their funding allocation and would need increased funding to expand, especially if ILCW determines that a staff person to assist with administrative duties is necessary.
- Paying for IL Days, QUILS, and future retreats will be difficult without additional support from ILCW.
 - Providing the funding through the SPIL directly to WCILC reduces the administrative burden on ILCW Executive Director when ILCW wishes to help funding certain network development activities.
 - ILCW wishes to continue funding network development activities, but determining how much it can provide will be part of the annual budget development process. This will allow ILCW to ensure it has funds available to maintain the functionality of the Council.
 - Limiting travel for the council may provide extra space in the budget to allow for continued funding of these activities.

VII. Approve the Draft 2025-2027 SPIL for Submission to the Administration on Community Living (ACL)

- Mary Jane Grande made a motion to approve the Draft 2025-2027 SPIL as written. Julie Bergan seconded the motion. ILCW voted in favor of the motion to approve the Draft 2025-2027 SPIL. Motion carried. See Motion Item 4.

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- Kyle Kleist, ILCW Vice Chair, abstained from voting on this motion because there is no language in the Draft 2025-2027 SPIL that would require Quality Indicators for Independent Living Services (QUILS) reviews.
- ILCW Executive Director will submit the Draft 2025-2027 SPIL after receiving guidance from the Administration on Community Living (ACL) regarding updates made due to feedback received following the Public Comment period which ended May 8, 2024. See Action Item 2.
- Jason Endres, ILCW Chair, will sign to approve the Draft 2025-2027 SPIL following completed submission to the Q90 SPIL portal. See Action Item 3.

VIII. Review and Discuss SPIL Signature Procedures and Timeline

- Following submission of the Draft 2025-2027 SPIL, each of the ILC Executive Directors should receive a notification through Q90 telling them the SPIL is available for their signatures.
- In previous years, a physical, ink, signature was required to be on-file for SPIL approval.
 - ILCW Executive Director will clarify if a physical, ink, signature is required to be on file at the ILCW office for SPIL approval or if the signature stored on the Q90 SPIL Portal application is sufficient. See Action Item 4.

IX. Adjourn

- Kyle Kleist made a motion to adjourn the June 4, 2024 ILCW Full Council meeting. LySandra Owens seconded the motion. Motion carried. See Motion Item 4.

Meeting Adjourned at 3:31 P.M.