

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

July 1, 2024

2:00 P.M. – 3:30 P.M.

APPROVED AUGUST 5, 2024

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** LySandra Owens will forward information about a transportation company available to Council members in Madison, Wisconsin to ILCW Executive Director.
- 2. Action Item:** ILCW Executive Director will send the Full Council information about lodging in Madison, Wisconsin. The email will include information about transportation options to and from the hotel.
- 3. Action Item:** ILCW Executive Director will develop and present a training about the documents that he requests from Council members on a yearly basis and why they are important.
- 4. Action Item:** ILCW Executive Director will add an agenda item to discuss requesting prospective ILCW Members to fill out a paper application to the August 19-20, 2024 In-Person Quarterly Meeting.

B. ILCW Membership Committee Motion Items

- 1. Motion Item:** LySandra Owens made a motion to approve the July 1, 2024 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Endres made a motion to approve the June 3, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Membership Committee Members Present: Jason Endres; Eric Riskus, ILCW Chair; Ramsey Lee; LySandra Owens, ILCW Treasurer.

ILCW Membership Committee Members Absent; Excused(*): Julie Bergan*, ILCW Vice-Chair Elect; Randi Johnson*, ILCW Secretary; and Tyler Wigington*.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

II. The meeting was called to order at 2:24 P.M. by Eric Riskus, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

III. Review and Approve July 1, 2024 ILCW Membership Committee Meeting Agenda

- LySandra Owens made a motion to approve the July 1, 2024 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.
 - Agenda Item 7 regarding the upcoming August 19-20, 2024 In-Person ILCW Quarterly Meeting will be moved to the beginning of the meeting agenda in order to respect LySandra Owens' conflict.

IV. Review and Approve June 3, 2024 ILCW Membership Committee Meeting Minutes

- Jason Endres made a motion to approve the June 3, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MMDM=>)
- Ramsey Lee reminded the ILCW Membership Committee of the upcoming "A Home for Everyone Conference." There are several speakers that will address affordable accessible housing at the conference.
- The Public Comment period was closed at 2:30 P.M.

VI. Review and Discuss New Member Applications

- There are not any new member applications at this time. This is a standing agenda item.

VII. Review Discuss Recruitment Strategies

- There are no documented strategies for recruiting new ILCW Members. Many prospective members stop contacting ILCW Executive Director during the application process.
- ILCW Members that are on other councils and commissions can recruit from those groups. This would also help improve cross-council collaboration.
- Making more contacts with Aging and Disability Resource Centers (ADRCs) would be helpful.
 - ILCW Executive Director and LySandra Owens will be meeting with the Kenosha ADRC's Ethnic Elders group to discuss IL and the Wisconsin Independent Living Network (WILN). Similar presentations in other locations may be a good way to educate people about the IL Movement in Wisconsin.
 - Publishing some small blurbs in ADRC newsletters may also help the Council find new members.
- It seems that most people reach out following a presentation; there tends to be a great deal of follow up. ILCW Should seek new conferences and opportunities to present about the Council and WILN.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



- ILCW should do a better job of collecting email addresses and phone numbers at the events it does attend, so that it can reach people following the events.
- The table at the Self-Determination conference worked really well, especially having an Independent Living Center (ILC) table next to the table for ILCW and the Wisconsin Coalition of Independent Living Centers (WCILC).
- A paper application would help show the Council that persons were interested and committed to joining the council. Currently ILCW does not require prospective members to fill out an application; we will discuss and application at the August 19-20, 2024 Full Council meeting.
 - ILCW Executive Director will add an agenda item to discuss requesting prospective ILCW Members to fill out a paper application to the August 19-20, 2024 In-Person Quarterly Meeting. See Action Item 4.

VIII. Discuss Logistics for August 19-20, 2024 In-Person Meeting

- LySandra Owens is working to secure lodging and transportation. She is also working with Jason Beloungy and Shar Bruner at Access to Independence to make transportation arrangements to and from the hotel.
 - Most Council members have a means to get to and from the hotel; many have their own vehicles and/or caregivers that can drive them between the two sites.
 - Jackie Gordon has offered to bring her accessible vehicle to help with rides. This is probably unnecessary for the Quarterly meeting but may be helpful for future meetings.
 - LySandra Owens will forward information about a transportation company available to Council members in Madison, Wisconsin to ILCW Executive Director. See Action Item 1.

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



- ILCW Executive Director will send the Full Council information about lodging in Madison, Wisconsin. The email will include information about transportation options to and from the hotel. See Action Item 2.
- The Double Tree Hilton, Madison East accepts the rate for state employees and has good accommodation for those that need them; ILCW will be using this hotel for the August 19-20, 2024 Quarterly Meeting. If the Double Tree is overbooked, there are several other hotels that are nearby and may honor the state rate.

IX. Discuss Council Member Training for August 19-20, 2024 In-Person Meeting

- Ramsey Lee is a relatively new member and is in the orientation process.
 - The “Standards of Conduct for State Public Officials, Lobbyists, and Lobbyists’ Employers” is very confusing.
 - There are several documents that must be sent to the ILCW Executive Director on a yearly basis. It would help if the Council knew what they were, and why they were important.
 - ILCW Executive Director will develop and present a training about the documents that he requests from Council members on a yearly basis and why they are important. See Action Item 3.

X. Review and Discuss Federal Fiscal Year (FFY) 2025 Conference Dates and Locations

- This item will be moved to the August 19-20, 2024 Full Council Meeting.

XI. Adjourn

Meeting ended at 3:12 P.M. due to loss of quorum.