

Address: 3810 Milwaukee St.
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Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

June 3, 2024

2:00 P.M. – 3:30 P.M.

APPROVED JULY 1, 2024

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** Julie Bergan and LySandra Owens will work together to determine how best to start a social media campaign to improve recruitment efforts and visibility for the Council.
- 2. Action Item:** ILCW Executive Director will review the Open Meeting Law to determine if workgroups must follow the same open meetings rules as committees.
- 3. Action Item:** ILCW Executive Director will reach out to Jackie Gordon to determine her interest in participating and/or chairing a Policies and Procedures Manual workgroup.
- 4. Action Item:** Jason Endres will contact the Association of Programs for Rural Independent Living (APRIL) to request information regarding their work with youth.
- 5. Action Item:** Eric Riskus will initiate a conversation with Kyle Kleist to request information about APRIL's youth program.
- 6. Action Item:** ILCW Executive Director will add a discussion regarding the ILCW Youth Program to the August 5, 2024 ILCW Membership Committee meeting agenda.
- 7. Action Item:** Randi Johnson will find the section of the Air Carriers Act that prohibits airlines from charging additional fees for accommodation needed to help persons with disabilities access flights.

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8. Action Item: Jason Endres will give LySandra Owens contact information for Denise Jess from the Office of the Blind and Visually Impaired.

9. Action Item: Julie Bergan will send information about a durable medical equipment (DME) rental company that has national coverage to LySandra Owens for inclusion in the conference attendance document.

B. ILCW Membership Committee Motion Items

1. Motion Item: Eric Riskus made a motion to approve the June 3, 2024 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.

2. Motion Item: Jason Endres made a motion to approve the May 6, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.

3. Motion Item: Julie Bergan made a motion to adjourn the June 3, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Membership Committee Members Present: Julie Bergan; Jason Endres, ILCW Chair; Randi Johnson, ILCW Secretary; LySandra Owens, ILCW Treasurer; Eric Riskus, ILCW Vice Chair-Elect; and Tyler Wigington.

ILCW Staff: Tyler Wilcox, ILCW Executive Director.

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II. The meeting was called to order at 2:00 P.M. by Randi Johnson, ILCW Secretary

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

III. Review and Approve June 3, 2024 ILCW Membership Committee Meeting Agenda

- Eric Riskus made a motion to approve the June 3, 2024 ILCW Membership Committee meeting agenda. Julie Bergan seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve May 6, 2024 ILCW Membership Committee Meeting Minutes

- Jason Endres made a motion to approve the May 6, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No comments received; comment period closed at 2:06 P.M.

VI. Review and Discuss New Member Applications

- There are not any new member applications at this time.

VII. Review and Discuss Recruitment Strategies

- Outreach to communities that have not been well served by Independent Living (IL) in Wisconsin should continue. A more concerted effort needs to be made to show up to events and activities hosted by these communities, so they become aware of and accustomed to ILCW.

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- A social media presence would also help to bolster awareness and improve recruitment efforts.
 - Facebook can be used to reach a large audience; Instagram is popular with youth and may be an effective tool to reach younger persons who are might be interested in joining the IL movement.
 - Access to the ILCW Facebook page was lost several years ago when there was a change in leadership or officers. As yet, ILCW Executive Director and Randi Johnson have been unable to reestablish access.
 - Julie Bergan and LySandra Owens will work together to determine how best to start a social media campaign to improve recruitment efforts and visibility for the Council. See Action Item 1.

VIII. Discuss Updates to ILCW Bylaws or Development of Policies and Procedures Manual

- There has been discussion about changing ILCW's Bylaws to include more language about ILCW Council Member roles and responsibilities.
 - Developing a Policies and Procedure manual may serve the Council. Changing Bylaws will be more difficult than updating a policy and procedures manual. Policies and procedures are also not legally binding, so the Council would have more discretion with regards to implementation and enforcement.
 - Development of a manual may require a separate committee or workgroup. It is unclear if a workgroup would have the same open meeting requirements as a committee.
 - ILCW Executive Director will review the Open Meeting Law to determine if workgroups must follow the same open meetings rules as committees. See Action Item 2.

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- Jackie Gordon mentioned that she might be interested in chairing and/or participating in a Policies and Procedures Manual workgroup.
 - ILCW Executive Director will reach out to Jackie Gordon to determine her interest in participating and/or chairing a Policies and Procedures Manual workgroup. See Action Item 3.

IX. Discuss Development of ILCW Youth Program

- Eric Riskus will be taking over duties as Chair in the next couple months. As such, it will be difficult to work toward development of a youth program until he is settled in his new role.
 - It is unclear what the starting point should be and unclear how ILCW's program might interact with other existing youth programs.
- ILCW should approach this program very deliberately so that the program remains strong for well into the future.
 - There may be opportunities to partner with other Wisconsin Independent Living Network (WILN) organizations to build a stronger foundation.
 - ILCW wants to ensure that youth in the program are empowered and have a real voice in the Council. They should also have some role in SPIL maintenance, evaluation, and Development.
 - Ultimately, youth participating in the program would be candidates for Council Membership to ensure that younger persons always have a voice on the Council.
- Tabling the discussion until the August 5, 2024 Membership Committee meeting will give Eric Riskus some time to transition into his new role, and will allow the Council to do more research into how to develop a youth program.

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- Jason Endres will contact the Association of Programs for Rural Independent Living (APRIL) to request information regarding their work with youth. See Action Item 4.
- Eric Riskus will initiate a conversation with Kyle Kleist to request information about APRIL's youth program. See Action Item 5.
- ILCW Executive Director will add a discussion regarding the ILCW Youth Program to the August 5, 2024 ILCW Membership Committee meeting agenda. See Action Item 6.

X. Discuss Progress Toward Development of Conference Attendance Document

- LySandra Owens is still working on putting the initial document together. Sending information to her regarding travel to different locations would be the most helpful for her. After enough information is collected and there is a framework for the document, it may be advisable to create a work group or committee to further develop it.
 - The greatest help to maintain progress is providing LySandra Owens with information that can be used in the document.
 - Randi Johnson will find the section of the Air Carriers Act that prohibits airlines from charging additional fees for accommodation needed to help persons with disabilities access flights. See Action Item 7.
 - Jason Endres will give LySandra Owens contact information for Denise Jess from the Office of the Blind and Visually Impaired. See Action Item 8.
 - Julie Bergan will send information about a durable medical equipment (DME) rental company that has national coverage to LySandra Owens for inclusion in the conference attendance document. See Action Item 9.

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XI. Adjourn

- Julie Bergan made a motion to adjourn the June 3, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 2:50 P.M.