

Address: 3810 Milwaukee St.  
Madison, WI 53714  
Phone: (608) 575-9293  
Website: [il-wis.net](http://il-wis.net)



## **Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting**

May 6, 2024

2:00 P.M. – 3:30 P.M.

APPROVED JUNE 3, 2024

### **Action Items and Motion Items**

#### **A. ILCW Membership Committee Action Items**

- 1. Action Item:** ILCW Program Coordinator will contact the Office of Appointments to request that Ramsey Lee be considered for appointment to the Council.
- 2. Action Item:** ILCW Program Coordinator send the requirements for committee involvement by Council members in the ILCW Bylaws and 1973 Rehabilitation Act to LySandra Owens for use in her presentation regarding ILCW Member roles and responsibilities.
- 3. Action Item:** ILCW Program Coordinator and LySandra Owens will meet the week prior to the May 20-21, 2024 ILCW Quarterly Meeting to discuss her presentation regarding ILCW Member roles and responsibilities.
- 4. Action Item:** ILCW Program Coordinator will include resources regarding youth programs to the Full Council prior in the May 20-21, 2024 ILCW Quarterly Meeting packet.

#### **B. ILCW Membership Committee Motion Items**

- 1. Motion Item:** LySandra Owens made a motion to approve the May 6, 2024 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.

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**2. Motion Item:** Julie Bergan made a motion to approve the April 1, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.

**3. Motion Item:** Eric Riskus made a motion to adjourn the May 6, 2024 ILCW Membership Committee meeting. Julie Bergan seconded the motion. Motion carried.

### **C. Meeting Minutes**

#### **I. Welcome and Introductions, Randi Johnson, ILCW Secretary**

**ILCW Membership Committee Members Present:** Julie Bergan; Jason Endres, ILCW Chair; Randi Johnson, ILCW Secretary; LySandra Owens, ILCW Treasurer; Eric Riskus, ILCW Vice Chair-Elect\*.

**ILCW Membership Committee Members Absent; Excused (\*):** Tyler Wigington\*.

**Guest(s):** Ramsey Lee.

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

#### **II. The meeting was called to order at 2:03 P.M. by Randi Johnson, ILCW Secretary**

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

#### **III. Review and Approve May 6, 2024 ILCW Membership Committee Meeting Agenda**

- LySandra Owens made a motion to approve the May 6, 2024 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

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#### **IV. Review and Approve April 1, 2024 ILCW Membership Committee Meeting Minutes**

- Julie Bergan made a motion to approve the April 1, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

#### **V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services**

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- Ramsey Lee provided public comment.
  - The Self-Determination conference will be held in October, 2024. The deadline to submit proposals for presentations is May 10, 2024.
  - The Homes for Everyone conference will be held July 17-18, 2024, in Middleton, Wisconsin. There is a disability track, and several breakout sessions are related to housing concerns of the disability community. There is also a scholarship available if cost is a barrier to participation in the conference.
- Public comment period closed at 2:16 P.M.

#### **VI. Discuss New Member Applications**

- ILCW Program Coordinator has reached out to Felix Thomas several times but has not heard back from them.
- Mike Wolfe reported that Independence First is somewhat short-staffed and as such, he would have difficulty being an effective Council member.
- Ramsey Lee is still interested in being a council member.
  - Ramsey Lee is on several other Governor appointed councils; his application information may be available to the Office of Appointments.

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- ILCW Membership Committee is agreeable to Ramsey Lee joining the council.
- ILCW Program Coordinator will contact the Office of Appointments to request that Ramsey Lee be considered for appointment to the Council. See Action Item 1.

## **VII. Discuss Member Roles and Responsibilities**

- The responsibility to join a committee as a council member should be better codified in the Bylaws.
  - Several Council members are only in attendance for quarterly meetings and have no other involvement in the Council.
  - The Bylaws require committee involvement, but there is no consequence for not being involved with committee work. Committee involvement is also a requirement of the 1973 Rehabilitation Act.
    - ILCW Program Coordinator send the requirements for committee involvement by Council members in the ILCW Bylaws and 1973 Rehabilitation Act to LySandra Owens for use in her presentation regarding ILCW Member roles and responsibilities. See Action Item 2.
  - Those attending this meeting are also responsible for several other committees, and many are getting overwhelmed.
- ILCW Program Coordinator and LySandra Owens will meet the week prior to the May 20-21, 2024 ILCW Quarterly Meeting to discuss her presentation regarding ILCW Member roles and responsibilities. See Action Item 3.

## **VIII. Discuss Youth Outreach Program**

- Eric Riskus plans to have an open discussion regarding the Youth Outreach Program at the May 20-21, 2024 ILCW Quarterly Meeting.

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- Kyle Kleist may know of some contacts at the Association of Programs for Rural Independent Living (APRIL) who work with the youth steering committee.
- Colorado SILC may also have some good resources.
- This project may require an ad hoc committee or separate workgroup.
- ILCW Program Coordinator will include resources regarding youth programs to the Full Council prior in the May 20-21, 2024 ILCW Quarterly Meeting packet. See Action Item 4.

## **IX. Discuss Conference Attendance Document**

- Building this document will require the help of anyone who has experience traveling to different locations. Particularly locations which ILCW and IL network partners frequently visit for different activities.
  - The document will be helpful for the entire IL network, but it probably will be best to start developing it for the council.
  - This will be more work than one person can manage on their own; a workgroup or ad hoc committee may be necessary.
  - The ultimate goal of the document is to help everyone be able to travel more independently.
  - There is an advocacy component as well; conference organizers, and others in similar roles, should be planning events with accessibility in mind; it should not be an afterthought.
    - The document will help highlight accessibility problems with conferences in other events, to show organizers where some of their efforts should be focused.

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## **X. Adjourn**

- Eric Riskus made a motion to adjourn the May 6, 2024 ILCW Membership Committee meeting. Julie Bergan seconded the motion. Motion carried. See Motion Item 3.

**Meeting Adjourned at 3:22 P.M.**