

Address: 3810 Milwaukee St.
Madison, WI 53714
Phone: (608) 575-9293
Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

April 1, 2024

2:00 P.M. – 3:30 P.M.

APPROVED MAY 6, 2024

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** ILCW Program Coordinator will send a list and brief explanation of ILCW's Committees to LySandra Owens.
- 2. Action Item:** ILCW Program Coordinator will add an agenda item to the June 6, 2023 ILCW Executive Committee meeting to discuss an update to the bylaws regarding Council Member participation in ILCW Committees.
- 3. Action Item:** ILCW Program Coordinator will add a discussion regarding a youth SILC outreach program to the May 20-21, 2024 ILCW Full Council meeting agenda.
- 4. Action Item:** ILCW Chair will send the Association of Programs for Rural Independent Living (APRIL) youth program toolkit on the APRIL website and send it to the ILCW Membership Committee.
- 5. Action Item:** ILCW Program Coordinator will reach out to other Statewide Independent Living Councils to request information about which have youth outreach programs, and how those programs were developed.
- 6. Action Item:** ILCW Program Coordinator will add a discussion regarding development of a conference attendance and travel document to the May 20-21, 2024 ILCW Quarterly meeting.

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B. ILCW Membership Committee Motion Items

- 1. Motion Item:** Julie Bergan made a motion to approve the April 1, 2024 ILCW Membership Committee meeting agenda. Tyler Wigington seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.
- 2. Motion Item:** Eric Riskus made a motion to approve the February 2, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Eric Riskus made a motion to adjourn the April 1, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried. Meeting adjourned at 3:19 P.M.

C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Membership Committee Members Present: Julie Bergan; Jason Endres, ILCW Chair; Randi Johnson, ILCW Secretary; LySandra Owens, ILCW Treasurer; Eric Riskus, ILCW Vice Chair-Elect, and Tyler Wigington.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator

II. The meeting was called to order at 2:06 P.M. by Randi Johnson, ILCW Secretary

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

III. Review and Approve April 1, 2024 ILCW Membership Committee Meeting Agenda

- Julie Bergan made a motion to approve the April 1, 2024 ILCW Membership Committee meeting agenda. Tyler Wigington seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 1.

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- The times listed for the public comments are incorrect. Public comment period will be 2:10 P.M. – 2:20 P.M.

IV. Review and Approve February 2, 2024 ILCW Membership Committee Meeting Minutes

- Eric Riskus made a motion to approve the February 2, 2024 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No comments received; comment period closed at 2:18 P.M.

VI. Discuss New Member Applications

- ILCW needs one new member to have a full council. There are three persons who have requested information about joining the Council.
 - Felix Thomas is working for Community Care. ILCW Program Coordinator met them at a presentation he provided to Society's Assets before Felix changed jobs. Since they resigned from Society's Assets, ILCW Program Coordinator has been unable to contact them. However, they did cancel the calendar invitation to today's meeting.
 - Mike Wolf is still interested in the council but may have to wait until a later date. Independence First is short staffed, and Mike's caseload has increased significantly.
 - Ramsey Lee requested that his application be put on hold to allow the other applicants an opportunity to join the council. He is eager to join the Council and will complete the application process whenever the Council alerts him to a vacancy they would like Ramsey to fill.

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VII. Discuss ILCW Attendance at Conferences, Expos, and Similar Events

- The Aging, Disability, and Independent Living Network Conference is April 23 – April 25, 2024 in La Crosse, Wisconsin. On April 23, a pre-conference session was scheduled for council members from the disability councils and commissions in the state. There will also be a virtual cross-council session earlier in the day because the La Crosse center does not have the bandwidth for a hybrid session of this meeting.
- SILC Congress was somewhat more expensive than anticipated; we may need to reevaluate how many people we can send to the National Council on Independent Living (NCIL) Conference.
 - When looking at budget development ILCW should focus more on planning regarding the major expenses represented by national conferences.
 - ILCW should also consider the national self-determination conference while planning the Federal Fiscal Year (FFY) 2025 budget.

VIII. Discuss Updates Regarding ILCW Membership

- ILCW needs one voting member to be full.
- Amber Mullett, Department of Human Services (DHS), Bureau of Aging and Disability Resources (BADR) is still looking for someone to replace her as DHS ex-officio member.

IX. Discuss Topics for ILCW Training at the May 20-21, 2024 ILCW Quarterly Meeting

- LySandra Owens would like to develop a training regarding ILCW's Committees and what each one does and is responsible for. She will also discuss Council Members' obligation to join at least one committee.
 - ILCW Program Coordinator will send a list and brief explanation of ILCW's Committees to LySandra Owens. See Action Item 1.

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- There are a number of Council members who only participate in the quarterly meetings.
 - It may be worthwhile to add language to the Bylaws outlining an obligation to join a committee with consequences for not joining a committee.
 - ILCW Program Coordinator will add an agenda item to the June 6, 2023 ILCW Executive Committee meeting to discuss an update to the bylaws regarding Council Member participation in ILCW Committees. See Action Item 2.

X. Discuss Development of Youth Outreach Program

- This was briefly discussed at the February 19-20, 2024 Full Council meeting as part of the ILCW Program Coordinator updates. However, further discussion is necessary.
 - The youth program may require another committee or workgroup. The program itself will also require time and effort of the part of Council Members and staff. Some discussions that will be necessary are as follows:
 - Who will supervise the youth, and what will that supervision entail?
 - What are the goals and objectives of the youth outreach program?
 - What roles, if any, will youth in the outreach program have within the Full Council.
 - Will the youth have officer roles in the youth SILC, and what will those roles entail?
 - ILCW Program Coordinator will add a discussion regarding a youth SILC outreach program to the May 20-21, 2024 ILCW Full Council meeting agenda. See Action Item 3.
- There are several organizations that have fairly decent youth outreach programs.

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- Association of Programs for Rural Independent Living (APRIL) has a very strong youth program. APRIL also has a toolkit designed to help other Independent Living (IL) organizations develop youth outreach programs.
 - ILCW Chair will send the Association of Programs for Rural Independent Living (APRIL) youth program toolkit on the APRIL website and send it to the ILCW Membership Committee. See Action Item 4.
- Colorado SILC has a strong youth program. Other SILCs may also have programs for outreach to younger members of the IL movement.
 - ILCW Program Coordinator will reach out to other Statewide Independent Living Councils to request information about which have youth outreach programs, and how those programs were developed. See Action Item 5.

XI. Discuss Development of ILCW Conference Attendance and Travel Document

- Developing a document that outlines what to expect in certain locations that other Council members have traveled to in the past would be a great benefit to newer Council members, and those that might need accommodation when traveling.
 - This document may also benefit Independent Living Center (ILC) staff, board members, State Employees, and consumers in the Wisconsin Independent Living Network (WILN).
 - The document would also likely be helpful for members of other partner organizations, councils, and commissions.
 - This would be a good collaborative project for WILN, and will require a separate work group or committee.

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- ILCW Program Coordinator will add a discussion regarding development of a conference attendance and travel document to the May 20-21, 2024 ILCW Quarterly meeting. See Action Item 6.

XII. Adjourn

- Eric Riskus made a motion to adjourn the April 1, 2024 ILCW Membership Committee meeting. Jason Endres seconded the motion. Motion carried. Meeting adjourned at 3:19 P.M. See Motion Item 3.

Meeting Adjourned at 3:19 P.M.