

Address: 3810 Milwaukee St.
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**Independent Living Council of Wisconsin (ILCW)
State Plan for Independent Living (SPIL) Committee
Teleconference Meeting**

January 6, 2024
10:00 A.M. – 11:30 A.M.

APPROVED FEBRUARY 29, 2024

Action Items and Motion Items

A. ILCW SPIL Committee Action Items

- 1. Action Item:** ILCW Program Coordinator will get a profit versus loss statement for Federal Fiscal Year 2022 and Federal Fiscal Year 2023 and send it to the Funding, Expansion, Growth, and Development workgroup before their next meeting.
- 2. Action Item:** ILCW Program Coordinator will provide Jason Glozier with a spreadsheet that has Program Performance Report data from Wisconsin's eight Independent Living Centers by the end of the week.
- 3. Action Item:**

B. ILCW SPIL Committee Motion Items

- 1. Motion Item:** Don Wigington made a motion to approve the January 6, 2024 ILCW SPIL Committee meeting agenda. Jason Endres seconded the motion. ILCW SPIL Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Tami Frenzel made a motion to approve the December 19, 2023 ILCW SPIL Committee meeting minutes. Don Wigington seconded the motion. ILCW SPIL Committee voted unanimously to approve the minutes. Motion carried.

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- 3. Motion Item:** Marci Boucher made a motion to make “empowering people with disabilities to the live way they choose” the mission statement for the 2025-2027 SPIL. Jason Glozier seconded the motion. ILCW SPIL Committee voted unanimously to approve the mission statement.
- 4.** Jason Glozier made a motion to adjourn the January 6, 2024 ILCW SPIL Committee meeting. Lisa Sobczyk seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Kyle Kleist, ILCW Vice Chair

ILCW SPIL Committee Members Present: Marci Boucher; Jason Endres, ILCW Chair; Tami Frentzel; Jason Glozier, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); Kyle Kleist, ILCW Vice Chair; Jill Nyberg; Stacie Scheibe; Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE) Representative; Don Wigington; and Tyler Wigington.

ILCW SPIL Committee Members Absent; Excused (*): Jason Beloungy*.

Guest(s): Ashley Walker, DHS, BADR.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator.

II. The meeting was called to order at 10:02 A.M. by Kyle Kleist, ILCW Vice Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 894 5321 2950. The meeting was also available via [Zoom](#).

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- There was a drastic drop in the number of consumers served during the COVID-19 pandemic; a comparison of whether we are serving as many consumers as were pre-pandemic is necessary to help with development of the next SPIL.
 - Program Performance Report data from 2017, 2018, 2019 should be compared to data from 2021, 2022, and 2023.
- Trends in staffing may also have an impact on what ILCs are reporting in terms of how many consumers they have served in a given year.

VII. Review and Discuss Progress Toward Development of 2025-2027 SPIL

- ILCW Program Coordinator worked with the Hemingway application to reduce the reading level of the selected mission statement.
 - The Hemingway application uses a different system for determining reading level. Microsoft Word's system is more accurate. ILCW Program Coordinator's mission statement was at a grade 14 reading level; this is much too difficult for the SPIL's mission statement.
- Lisa also worked with the mission statement. She was able to reduce the statement to a 9th grade reading level.
 - Lisa proposed "empowering people with disabilities to live the way they chose" as the mission statement for the 2025-2027 SPIL.
 - Marci Boucher made a motion to make "empowering people with disabilities to live the way they choose" the mission statement for the 2025-2027 SPIL. Jason Glozier seconded the motion. ILCW SPIL Committee voted unanimously to approve the mission statement. See Motion Item 3.

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- The word “empowering” raises the reading level of the mission statement. However, this word is important to the work ILCs and the IL Movement.
 - A 5th grade reading level would be ideal, but a 9th grade reading level should be understandable for most people.
- This follows the trend of having more readable, concise, mission statements.
- To complete the funding charts, ILCW will need to determine if it wished to keep 30% of the State’s Part B funding to which it is entitled. This amounts to around \$161,000.
 - In the past, ILCW has passed some of the funding to which they were entitled through to the ILCs.
 - ILCW has expanded its operations over the past two years and has fully expended its budget over those two years, however it is unclear whether the Council needs the full \$161,000 to operate.
 - ILCW has been discussing hiring a new staff person. Additional funding would be necessary to hiring someone, and using the Part B allocation could serve to offset some of the costs of hiring staff.
 - Determining what the allocation for ILCW should be now will prevent needing amendments and altering the charts in the future.
 - ILCW Program Coordinator will get a profit versus loss statement for Federal Fiscal Year 2022 and Federal Fiscal Year 2023 and send it to the Funding, Expansion, Growth, and Development workgroup before their next meeting. See Action Item 1.
- When the funding group meets again, they should also look at some of the definitions being used, and how the network may be able to use those definitions to advance advocacy efforts.

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- Words like “base funding” and “underserved” can be misleading and may not be well understood by legislators who are responsible for funding increases.
- It is important to show that the Wisconsin Independent Living Network (WILN) is committed to increasing outreach to historically excluded communities as well as communities that are more geographically remote from their assigned ILC.
 - A mobile IL/Assistive Technology (AT) service should be investigated, and changing definitions may help make an argument for the funding needed to support this activity.

VIII. Discuss Dates and Times for 2025-2027 SPIL Public Hearings

- The SPIL’s first draft should be fully written and posted by 11:59 p.m. on February 29, 2024 so it can remain posted for 30 days prior to the public comment period, which will begin April 1, 2024.
 - ILCW Program Coordinator has worked with ILCW members, and a significant portion of the SPIL has been drafted, but there is still a great deal of work to be done.
- This will remain a standing agenda item until the dates and times for the public hearings are set.

IX. Discuss Updates from SPIL Workgroups

- ILCW Program Coordinator provided an update for the Administration Workgroup.
 - The administration workgroup has not met. They will be meeting soon to ensure that the SPIL is consistent across all the sections and stylistically. They will not be able to begin this work until all the parts of the SPIL have been submitted and ILCW Program Coordinator has entered them into the document.
- Kyle Kleist provided a report for the Systems Advocacy workgroup.

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- The System Advocacy workgroup completed its goals and worked on the mission statement before sending it to Lisa Sobczyk to reduce the reding level of the sentence.
 - The goals written do not fit the format requested by the Administration on Community Living (ACL), the Federal entity responsible for approving the SPIL.
 - The Systems Advocacy workgroup will meet on February 6, 2023 to discuss how to make the goals fit ACL's format.
- Jason Glozier provided an update for the Service Delivery, Growth, Development, and Expansion workgroup.
 - The workgroup met at the end of December to discuss what they would like to see in the SPIL with regards to service delivery and expansion. Jason Glozier has nearly finished writing their recommendations into the appropriate sections of the SPIL.
 - Charts will not have current numbers because these haven't been made available yet.
 - ILCW Program Coordinator will provide Jason Glozier with a spreadsheet that has Program Performance Report data from Wisconsin's eight Independent Living Centers by the end of the week. See Action Item 2.
- Marci Boucher provided an update for the Funding, Growth, Development and Expansion workgroup.
 - Jason Beloungy completed the appropriate sections of the SPIL after several discussions with the workgroup. The group will be meeting over the next couple of weeks to go through those sections and make further recommendations, changes, and updates where necessary.

X. Adjourn

- Jason Glozier made a motion to adjourn the January 6, 2024 ILCW SPIL Committee meeting. Lisa Sobczyk seconded the motion. Motion carried. See Motion Item 4.

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Meeting Adjourned at 11:05 A.M.