

Address: 3810 Milwaukee St.  
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**Independent Living Council of Wisconsin (ILCW)  
Statewide Plan for Independent Living (SPIL) Committee  
Teleconference Meeting**

December 19, 2023

10:00 A.M. – 11:30 A.M.

APPROVED JANUARY 16, 2024

**Action Items and Motion Items**

**A. ILCW SPIL Committee Action Items**

- 1. Action Item:** Lisa Sobczyk will work with the selected mission statement for the 2025-2027 SPIL to try to improve the statement's readability.
- 2. Action Item:** ILCW Program Coordinator will send the completed mission statement to the full ILCW SPIL Committee for review and comments following further revisions.
- 3. Action Item:** ILCW Program Coordinator will meet with ILCW Members individually to help them better understand the SPIL development process and their roles in that process.

**B. ILCW SPIL Committee Motion Items**

- 1. Motion Item:** Jason Beloungy made a motion to approve the December 19, 2023 ILCW SPIL Committee meeting agenda. Jason Endres seconded the motion. ILCW SPIL Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Beloungy made a motion to approve the November 21, 2023 ILCW SPIL Committee meeting minutes. Marci Boucher seconded the motion. ILCW SPIL Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Jason Beloungy made a motion to adjourn the December 19, 2023 ILCW SPIL Committee meeting. Jason Endres seconded the motion. Motion carried.

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## **C. Meeting Minutes**

### **I. Welcome and Introductions, Kyle Kleist, ILCW Vice Chair**

**ILCW SPIL Committee Members Present:** Jason Beloungy; Marci Boucher; Jason Endres, ILCW Chair; Tami Frenzel; Kyle Kleist, ILCW Vice Chair; Stacie Scheibe; Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE) Representative; Don Wigington; and Tyler Wigington.

**ILCW SPIL Committee Members Absent; Excused (\*):** Jason Glozier\*, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); and Jill Nyberg\*.

**Guest(s):** Kathy Acevedo; and Melicia Tatum.

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

### **II. The meeting was called to order at 10:06 A.M. by Kyle Kleist, ILCW Vice Chair**

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 894 5321 2950. The meeting was also available via [Zoom](#).

### **III. Review and Approve December 19, 2023 ILCW SPIL Committee Meeting Agenda**

- Jason Beloungy made a motion to approve the December 19, 2023 ILCW SPIL Committee meeting agenda. Jason Endres seconded the motion. ILCW SPIL Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

### **IV. Review and Approve November 21, 2023 ILCW SPIL Committee Meeting Minutes**

- Jason Beloungy made a motion to approve the November 21, 2023 ILCW SPIL Committee meeting minutes. Marci Boucher seconded the motion. ILCW SPIL Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

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## **V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services**

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No comments received; comment period closed at 10:19 A.M.

## **VI. Review Progress Toward 2021-2024 SPIL Goals**

- It is currently the first quarter of Federal Fiscal Year (FFY) 2024, there is little to report regarding progress toward the 2021-2024 SPIL goals.
- Per the new SPIL, attendance at Wisconsin Independent Living Network (WILN) advocacy committee meetings will be tracked; ILCW members should be determining which they are interested in and reaching out to the committee chairs to get acquainted with the groups.

## **VII. Review and Discuss SPIL Mission Statement as Presented by Systems Advocacy Workgroup**

- The Systems Advocacy Workgroup selected a mission statement from those presented at the WILN Retreat. However the mission statement is at a grade 11 reading level, according to the Hemmingway readability application.
  - “Empower people to live the way we choose. Guarantee full inclusion and opportunities for participation in our communities throughout the state of Wisconsin,” was the statement selected by the workgroup.
  - ILCW Program Coordinator found that the first sentence is at a 2<sup>nd</sup> grade level. The second sentence is at a “post-graduate” reading level.
  - ILCW Program Coordinator was asked by the Systems Advocacy group to make the statement more readable. He reduced the grade level to 6<sup>th</sup> grade with the following statement:

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- Empower people to live the way we choose. Guarantee full inclusion. Provide chances to be a part of our communities throughout the state of Wisconsin.
- The statement should include that this work is primarily for the benefit of persons with disabilities. However, adding language about persons with disabilities increases the grade level to 8.
  - The statement now reads as follows: Empower people to live the way we choose. Make sure persons with disabilities are included and are a part of our communities throughout the state of Wisconsin.”
  - This should be enough of a framework to continue development of the 2025-2027 SPIL. Some work will be needed to make the statement more readable, but there will be no material changes to the intent or content of the mission statement.
  - Lisa Sobczyk will work with the selected mission statement for the 2025-2027 SPIL to try to improve the statement’s readability. See Action Item 1.
  - ILCW Program Coordinator will send the completed mission statement to the full ILCW SPIL Committee for review and comments following further revisions. See Action Item 2.

#### **VIII. Review SPIL Timeline as Presented by ILCW Program Coordinator**

- ILCW Members who are not part of the SPIL Committee will need some more guidance and clarification regarding their assignments.
  - ILCW Members not on the committee were asked to contribute because the SPIL is the focus of the Statewide Independent Living Council (SILC).
  - Assignments can be changed if necessary.
  - In most cases, ILCW Members that are not a part of SPIL Committee were asked to look over sections that will not require a significant amount of change and/or updating.

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- ILCW Program Coordinator will meet with ILCW Members individually to help them better understand the SPIL development process and their roles in that process. See Action Item 3.

## **IX. Discuss Updates from SPIL Workgroups**

- Jason Beloungy provided an update for the Administration workgroup.
  - As assignments for development of the new 2025-2027 SPIL are submitted, the administration workgroup will be meeting to ensure that the SPIL is consistent and cohesive. These meetings will likely begin in the next week or two as others' assignments are completed.
- Kyle Kleist provided an update for the Service Delivery, Growth and Expansion Workgroup.
  - The workgroup met December 12, 2023. Many goals involving service delivery will remain similar, but indicators and evaluation methods will be updated to better reflect the work being done at the centers and better track how well ILCs are reaching consumers, especially consumers who have traditionally been underserved by WILN.
- Kyle Kleist provided an update for the Systems Advocacy Workgroup.
  - Goals for the Systems Advocacy group have been submitted to ILCW Program Coordinator.
  - Systems Advocacy workgroup presented the 2025-2027 SPIL Mission statement to the ILCW SPIL Committee. It will be worked on further to make sure that it is readable.
- Jason Beloungy Provided an Updated for the Funding, Growth and Expansion workgroup.
  - Funding Growth and Expansion workgroup met December 18, 2023.

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- The workgroup is determining which sections of the SPIL regarding funding need to be looked at more closely, and which can remain more or less the same; this should be completed by the end of the day December 22, 2023.
- After determining what sections need updates, the group will meet again to discuss how to make those changes.
  - Language will need to be updated for one-time funding as well as funding beyond base funding and will happen if an ILC closes.

## **X. Adjourn**

- Jason Beloungy made a motion to adjourn the December 19, 2023 ILCW SPIL Committee meeting. Jason Endres seconded the motion. Motion carried. See Motion Item 3.

**Meeting Adjourned at 10:46 A.M.**