

Address: 3810 Milwaukee St.
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**Independent Living Council of Wisconsin (ILCW)
ILCW Membership Committee Teleconference Meeting**

November 6, 2023

2:00 P.M. – 3:30 P.M.

APPROVED DECEMBER 4, 2023

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** ILCW Membership Committee will continue to discuss how best to develop a conference attendance information document. See Action Item 1.
- 2. Action Item:** ILCW Program Coordinator will include development of activities for youth on future ILCW Membership Committee meeting agendas.

B. ILCW Membership Committee Motion Items

- 1. Motion Item:** LySandra Owens made a motion to approve the November 6, 2023 ILCW Membership Committee meeting agenda. Eric Riskus seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Endres made a motion to approve the September 11, 2023 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** LySandra Owens made a motion to adjourn the November 6, 2023 ILCW Membership Committee meeting. Eric Riskus seconded the motion. ILCW Membership Committee voted unanimously to adjourn the meeting. Motion carried.

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C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

ILCW Membership Committee Members Present: Jason Endres, ILCW Chair; Randi Johnson, ILCW Secretary; LySandra Owens, ILCW Secretary; and Eric Riskus, ILCW Vice-Chair Elect.

Guest(s): Julie Bergan.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator.

II. The meeting was called to order at 2:05 P.M. by Randi Johnson, ILCW Secretary.

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

III. Review and Approve November 6, 2023 ILCW Membership Committee Meeting Agenda

- LySandra Owens made a motion to approve the November 6, 2023 ILCW Membership Committee meeting agenda. Eric Riskus seconded the motion. ILCW Membership Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve September 11, 2023 ILCW Membership Committee Meeting Minutes

- Jason Endres made a motion to approve the September 11, 2023 ILCW Membership Committee meeting minutes. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comment received; comment period closed at 2:09 P.M.

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VI. Discuss New Member Applications

- Emily Thomas, a new staff person at Society's Assets, has expressed an interest in joining the council.
 - Currently according to the Bylaws, ILCW has a full council.
 - There is still some questions regarding the number of members ILCW must have. ILCW is in the process of seeking guidance.
 - Emily Thomas would not put ILCW out of balance with the composition requirements outlined in the 1973 Rehabilitation Act.
- Ann Belisle has not completed her Oath of Office.
 - The Oath of Office states that persons joining councils and commissions have 5 days to complete the notarized signature. While the Office of Appointments does not seem to be too strict about this rule, it has been around two months since Ann Belisle received the paperwork from the Governor's Office. Several attempts have been made to contact her and to provide assistance with the paperwork.
- Mary Jane Grande was voted in by the Membership Committee. ILCW was waiting for a spot to open before making a recommendation to the Governor's Office of Appointments. Because we are unsure of Anne Belisle's intention, it is advisable that the Council make her recommendation to the Governor's Office.
 - Because our membership may need to be increased, this solution will make ILCW complaint with its Bylaws.

VII. Discuss ILCW Conference Attendance

- ILCW Chair, Secretary, Treasurer and Program Coordinator Attended the Self-Determination Conference.
 - ILCW Treasurer and Program Coordinator made several connections while running the booth for the Council.

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- Most of the brochures and other marketing materials were given away.
- Presenting at the conference is still a priority for the Council. ILCW should be more prepared next year to make a proposal when the conference is announced.
- ILCW Treasurer had never attended this conference before and had not been to the conference location. She noted several concerns which could have been addressed prior to the conference.
 - As ILCW continues to visit conferences and have in-person meetings, keeping track of the locations we visit and the expectations we should have for each location would be helpful. Making note of difficulties different council members have had in terms of Accessibility will be especially helpful for the council.
 - ILCW Membership Committee will continue to discuss how best to develop a conference attendance information document. See Action Item 1.

VIII. Discuss Member Meeting Attendance Expectations

- Through discussion regarding new member applications, ILCW Membership Committee found that this agenda item was no longer necessary.

IX. Discuss ILCW Membership Training for November 13-14, 2023 ILCW Quarterly Meeting

- ILCW Program Coordinator and ILCW Treasurer have met to develop a presentation about reimbursement and travel which will be presented at the November 13-14, 2023 Quarterly Meeting. They began development on the presentation prior to today's meeting.

X. Review and Discuss Outreach Efforts

- ILCW Treasurer and Program Coordinator made some good contacts at the Self-Determination Conference.

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- It is a little early to determine if those contracts will increase ILCW's membership.
- ILCW, through self-determination, and other similar efforts, seems to be more widely understood and recognized. As such, hosting booths, giving presentations, and being present at conferences, expos, and similar events, should continue as part of our outreach strategy.
- There are many youth who wish to be involved in the movement, but aren't sure how to become part of Independent Living.
 - ILCW is in a good position to begin engaging and involving youth.
 - Working with the Department of Vocational Rehabilitation to use council involvement as a part of Pre-employment Transition Services (Pre-ETS) would also be a good way to get some collaboration across network partners.
 - Many youth are also very interested and involved in social justice issues, especially Equity, Diversity, Inclusion, and Accessibility. Their involvement might help bolster the Council's efforts to be more inclusive, diverse, and equitable.
 - ILCW Program Coordinator will include development of activities for youth on future ILCW Membership Committee meeting agendas. See Action Item 2.

XI. Adjourn

- LySandra Owens made a motion to adjourn the November 6, 2023 ILCW Membership Committee meeting. Eric Riskus seconded the motion. ILCW Membership Committee voted unanimously to adjourn the meeting. Motion carried. See Motion Item 3.

Meeting Adjourned at 3:05 P.M.