

Address: 3810 Milwaukee St.
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Independent Living Council of Wisconsin (ILCW) Wisconsin Independent Living Network (WILN) Retreat Planning Committee Teleconference Meeting

June 27, 2023

11:00 A.M. – 12:30 P.M.

APPROVED AUGUST 2, 2023

Action Items and Motion Items

A. WILN Retreat Planning Committee Action Items

- 1. Action Item:** ILCW Program Coordinator will check with the Holiday Inn Convention Center Stevens Point to request an update about solutions for persons who are having difficulty using the online registration platform to reserve accessible rooms.
- 2. Action Item:** ILCW Program Coordinator will request an updated reserved rooms list from the Holiday Inn Convention Center Stevens point.
- 3. Action Item:** Jason Glozier will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on June 30, 2023. The reminder will include a brief description of the "WILN: What is it and Who is it for?" presentation.
- 4. Action Item:** ILCW Program Coordinator will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 6, 2023. The reminder will include a brief description of the "Independent Living Philosophy" presentation.
- 5. Action Item:** Angela Brenna will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 14, 2023. The reminder will include a brief description of the "The Future of IL – Systems Advocacy with a Unified Voice" presentation.

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- 6. Action Item:** Eric Riskus will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 21, 2023. The reminder will include a brief description of the “What does the Future of IL Look Like?” presentation.
- 7. Action Item:** Jason Glozier will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 28, 2023. The reminder will include a brief description of the “SPIL: The IL Road Map” presentation.
- 8. Action Item:** Angela Brenna will develop and agenda for the August 2, 2023 WILN Retreat Planning Committee Meeting and submit it to DHS Open Meetings by July 21, 2023.
- 9. Action Item:** ILCW Program Coordinator and Jason Glozier will collaborate to decide on the food selections for the WILN retreat.

B. WILN Retreat Planning Committee Motion Items

- 1. Motion Item:** Jason Endres made a motion to approve the June 27, 2023 WILN Retreat Planning Committee Meeting Agenda. Eric Riskus seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Jason Glozier made a motion to approve the April 25, 2023 WILN Retreat Planning Committee meeting minutes. Eric Riskus seconded the motion. WILN Retreat Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Brian Peters made a motion to adjourn the June 27, 2023 WILN Retreat Planning Committee meeting. Eric Riskus seconded the motion. Motion carried.



C. Meeting Minutes

I. Welcome and Introductions, Angela Brenna, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), WILN Retreat Planning Committee Chair

WILN Retreat Planning Committee Members Present: Angela Brenna, DHS, BADR; Jason Endres, ILCW Chair; Jason Glozier, Wisconsin Coalition of Independent Living Centers (WCILC) Executive Director; Brian Peters; Eric Riskus, ILCW Vice Chair-Elect; Lisa Sobczyk, DHS, BADR, Designated State Entity (DSE) Representative; and Ashley Walker, DHS, BADR.

WILN Retreat Planning Committee Members Absent; Excused (*): Amber Mullett*, DHS, BADR.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator.

II. The meeting was called to order at 11:16 A.M. by Angela Brenna, DHS, BADR, WILN Retreat Planning Committee Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 876 9471 8217. The meeting was also available via [Zoom](#).

III. Review and Approve June 27, 2023 WILN Retreat Planning Committee Meeting Agenda

- Jason Endres made a motion to approve the June 27, 2023 WILN Retreat Planning Committee Meeting Agenda. Eric Riskus seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve April 25, 2023 WILN Retreat Planning Committee Meeting Minutes

- Jason Glozier made a motion to approve the April 25, 2023 WILN Retreat Planning Committee meeting minutes. Eric Riskus seconded the motion. WILN Retreat Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

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V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No comments received; public comment period closed at 11:28 a.m.

VI. Discuss Eventbrite Registrations and Review Number of Registered Participants

- There are 23 people registered for the retreat so far. Although this is fewer than anticipated, many Independent Living Centers (ILCs) were waiting for the State Budget to help them determine how many staff they would be able to send.
 - ILC Directors have reported that they will start asking participants to register. More registrations should begin filtering in over the next couple of days.
- ILCW Program Coordinator shared a spreadsheet developed to help track the number of people who are registered from each organization. It is still too early to draw conclusions from these data, but it may help focus outreach efforts as we get closer to the July 29, 2023 registration deadline.
- There has been some difficulty using the online platform to reserve rooms at the Holiday Inn Convention Center Stevens Point. ILCW Program Coordinator has been in communication with both the sales and reservations managers but has not heard back from them regarding a solution.
 - ILCW Program Coordinator will check with the Holiday Inn Convention Center Stevens Point to request an update about solutions for persons who are having difficulty using the online registration platform to reserve accessible rooms. See Action Item 1.
 - ILCW Program Coordinator will request an updated reserved rooms list from the Holiday Inn Convention Center Stevens point. See Action Item 2.

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VII. Discuss Promoting the Retreat and Messaging to Encourage Attendance

- Some of the ILC directors are still questioning the value of the retreat, especially for staff that is not directly involved in core services and IL work.
 - ILCs did not receive the expected funding increase, and they are hesitant to spend extra money.
 - Funding should not be a concern; the WILN retreat is a SPIL goal, and the planning committee has been active for more than a year.
 - The retreat focuses on the philosophy of Independent Living, the WILN partnership, and direction of the IL movement in Wisconsin. Discussions held during the retreat will not be repeated at other venues like IL Days.
 - It is extraordinarily important that WCILC board members be present for these conversations, and both days of the retreat.
 - Staff that are not directly involved in work with consumers and/or the five core services should also be a part of this discussion.
 - Many who work in different departments do not feel that they are a part of the WILN network, and often feel that they are “left out” of the conversation.
 - Everything that ILCs do leads back to the IL philosophy and IL movement.
- To better promote the WILN Retreat, there must be more focus on how attending will benefit attendees, especially WCILC board members and staff who work outside of ILCs’ IL departments.

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- There are five weeks from the time of this meeting until the July 29, 2023 deadline for retreat registration. Each week a WILN Retreat Planning Committee member will send a reminder to the WCILC board members which will also include a brief synopsis of one of the presentation topics.
 - Jason Glozier will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on June 30, 2023. The reminder will include a brief description of the “WILN: What is it and Who is it for?” presentation. See Action Item 3.
 - ILCW Program Coordinator will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 6, 2023. The reminder will include a brief description of the “Independent Living Philosophy” presentation. See Action Item 4.
 - Angela Brenna will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 14, 2023. The reminder will include a brief description of the “The Future of IL – Systems Advocacy with a Unified Voice” presentation. See Action Item 5.
 - Eric Riskus will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 21, 2023. The reminder will include a brief description of the “What does the Future of IL Look Like?” presentation. See Action Item 6.
 - Jason Glozier will send a reminder for WILN leadership, board members, and staff to register for the WILN Retreat on July 28, 2023. The reminder will include a brief description of the “SPIL: The IL Road Map” presentation. See Action Item 7.

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VIII. Discuss Updates on WILN Retreat Planning Committee Assigned Presentations

- There are three sessions that seem to be presentations about the future of IL. This seems to be duplicative, so some clarification was provided.
 - The first future-oriented session is titled “The Future of IL – Systems Advocacy with a Unified Voice.” This will be a discussion about how the mechanisms that WILN will be using to effect change on a systems level. This session is an opportunity for WILN Leadership to describe the new direction the IL movement in Wisconsin will be taking.
 - The second future-oriented is titled “What does the future of IL look like?” This will be an opportunity for WILN Retreat participants to discuss, provide guidance, and help shape how WILN will move the IL Movement forward.
 - The third future-oriented is titled “SPIL: The IL Roadmap.” This will be a discussion about crafting the SPIL to have goals that build upon the goals of previous SPILs, rather than discreet 3-year goals. There is also an opportunity for the WILN Retreat participants to provide feedback on the mission statement for the upcoming 2025-2027 SPIL which must be submitted to the Administration on Community Living on June 30, 2024.
- Most of the groups have not had time to meet yet to develop presentations.
 - Presentation materials must be completed and submitted to ILCW Program Coordinator so that he can check for accessibility. Laura Plummer may also be able to assist with this process and has access to screen reading software.

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- The next WILN Retreat Planning Committee meeting conflicts with the National Council on Independent Living (NCIL) conference.
 - This is too close to the WILN Retreat to cancel the meeting. Instead the meeting will be moved to August 2nd, 2023.
 - ILCW Program Coordinator will be on vacation when the meeting agenda is due.
 - Angela Brenna will develop and agenda for the August 2, 2023 WILN Retreat Planning Committee Meeting and submit it to DHS Open Meetings by July 21, 2023. See Action Item 8.

IX. Discuss Food Options

- ILCW Program Coordinator and Jason Glozier will collaborate to decide on the food selections for the WILN retreat. See Action Item 9.

X. Adjourn

- Brian Peters made a motion to adjourn the June 27, 2023 WILN Retreat Planning Committee meeting. Eric Riskus seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 12:30 P.M.