

Address: 3810 Milwaukee St.  
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## **Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting**

May 1, 2023

10:00 A.M. – 11:30 A.M.

APPROVED JULY 3, 2023

### **Action Items and Motion Items**

#### **A. ILCW Membership Committee Action Items**

- 1. Action Item:** ILCW Program Coordinator will add a discussion about advocating for changes to the application process for State of Wisconsin Boards and Commissions to the next ILCW Membership Committee agenda.
- 2. Action Item:** ILCW Program Coordinator will make corrections to the "ILCW Appointment Checklist" then send the updated document to the Full Council for review before the May 15-16, 2023 Quarterly Meeting.
- 3. Action Item:** ILCW Program Coordinator will research mass emailing platforms, like MailChimp and present a report to the ILCW Membership Committee at the next committee meeting June 5, 2023.

#### **B. ILCW Membership Committee Motion Items**

- 1. Motion Item:** Angela Brenna made a motion to approve the May 1, 2023 ILCW Membership Committee meeting agenda. Eric Riskus seconded the motion. Motion carried.
- 2. Motion Item:** Angela Brenna made a motion to approve the April 3, 2023 ILCW Membership Committee meeting minutes. Eric Riskus seconded the motion. Motion carried.
- 3. Motion Item:** Eric Riskus made a motion to adjourn the May 1, 2023 ILCW Membership Committee meeting. Angela Brenna seconded the motion. Motion carried.

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## **C. Meeting Minutes**

### **I. Welcome and Introductions, Jason Endres, ILCW Chair**

**ILCW Membership Committee Members Present:** Angela Brenna; Randi Johnson, ILCW Secretary; and Eric Riskus, ILCW Vice Chair-Elect.

**ILCW Membership Committee Members Absent; Excused (\*):** Jason Endres\*, ILCW Chair; and LySandra Owens\*, ILCW Treasurer.

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

### **II. The meeting was called to order at 10:37 A.M. by Jason Endres, ILCW Chair**

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 853 9190 3859. The meeting was also available via [Zoom](#).

### **III. Review and Approve May 1, 2023 ILCW Membership Committee Meeting Agenda**

- Angela Brenna made a motion to approve the May 1, 2023 ILCW Membership Committee meeting agenda. Eric Riskus seconded the motion. Motion carried. See Motion Item 1.

### **IV. Review and Approve April 3, 2023 ILCW Membership Committee Meeting Minutes**

- Angela Brenna made a motion to approve the April 3, 2023 ILCW Membership Committee meeting minutes. Eric Riskus seconded the motion. Motion carried. See Motion Item 2.

### **V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services**

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comment received; Public comment period closed at 10:45 A.M.

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## **VI. Discuss ILCW Membership Applications**

- Three people have expressed interest in joining ILCW. One has spoken with the ILCW Program Coordinator.
  - Joseph Brown is 24 years-old and is a student at University of Wisconsin Whitewater. He has worked as an intern with several State politicians and would like to be more involved in advocating for persons with disabilities.

## **VII. Discuss “ILCW Appointment Checklist” Proposed by ILCW Program Coordinator**

- The application process on the Governor’s website is a barrier for many people with disabilities. This would be a good advocacy issue for the Membership Committee to address.
  - ILCW Program Coordinator will add a discussion about advocating for changes to the application process for State of Wisconsin Boards and Commissions to the next ILCW Membership Committee agenda. See Action Item 1.
- Some minor corrections need to be made to the checklist ILCW Program Coordinator reviewed with the Committee.
  - ILCW Program Coordinator will make corrections to the “ILCW Appointment Checklist” then send the updated document to the Full Council for review before the May 15-16, 2023 Quarterly Meeting. See Action Item 2.

## **VIII. Discuss and Review Training Session to be Provided by Stacy Ellingen at May 15-16 ILCW Quarterly Meeting**

- ILCW Program Coordinator has spoken with Stacy Ellingen and is prepared to help her with presentation at the May 15-16, 2023 ILCW Quarterly Meeting.
- ILCW Chair has more information about the presentation but is unavailable for today’s meeting.

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## **IX. Discuss Outreach Efforts Targeted at Wisconsin Boards, Commissions, Committees and Boards**

- Angela Brenna has developed a list of organizations that may be good partners for ILCW.
- Emailing these groups with information will help recruitment efforts and increase visibility and participation in the Council.
- ILCW Program Coordinator will research mass emailing platforms, like MailChimp and present a report to the ILCW Membership Committee at the next committee meeting June 5, 2023. See Action Item 3.

## **X. Discuss Presentation for Self-Determination Conference**

- This item was tabled until the May 15-16 2023, ILCW Quarterly Meeting.

## **XI. Discuss Updates About ILCW Facebook Page**

- Due to staff and council member turnover, access to administrative controls of ILCW's Facebook page has been effectively lost.
  - ILCW Secretary and ILCW Chair still have access to the page but cannot give access to anyone else.
  - ILCW Secretary and ILCW Chair cannot change any of the page's settings.
  - The [ilcwinfo@gmail.com](mailto:ilcwinfo@gmail.com) address is listed on the Facebook page, however this is not the email used for credentialing purposes.
- ILCW Secretary and ILCW Program Coordinator plan to work together to build a new page.
  - ILCW would lose its current followers, but most can be recovered.
  - It may be possible to merge accounts at some point in the future.

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## **XII. Adjourn**

- Eric Riskus made a motion to adjourn the May 1, 2023 ILCW Membership Committee meeting. Angela Brenna seconded the motion. Motion carried. See Motion Item 3.

**Meeting Adjourned at 11:19 A.M.**