

Address: 3810 Milwaukee St.
Madison, WI 53714
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Website: ilcwis.org



**Independent Living Council of Wisconsin (ILCW)
Statewide Plan for Independent Living (SPIL) Committee
Teleconference Meeting**

March 21, 2023

10:00 A.M. – 11:30 P.M.

APPROVED APRIL 18, 2023

Action Items and Motion Items

A. ILCW SPIL Committee Action Items

- 1. Action Item:** ILCW Program Coordinator will contact the Leader-Telegram to request that they print a legal notice for the public hearing.
- 2. Action Item:** ILCW Program Coordinator will purchase a subscription to the Survey Monkey platform and migrate the Council's surveys to the new platform.
- 3. Action Item:** ILCW Program Coordinator will revise the timeline for the 2024-2026 SPIL and send it via email to the ILCW SPIL Committee.
- 4. Action Item:** ILCW Program Coordinator will contact workgroup team leads to review their schedules and encourage them to restart work on the 2024-2026 SPIL.

B. ILCW SPIL Committee Motion Items

- 1. Motion Item:** Marci Boucher made a motion to approve the March 21, 2023 ILCW SPIL Committee meeting agenda. Jason Belongy seconded the motion. Motion carried.
- 2. Motion Item:** Jason Endres made a motion to approve the December 20, 2022 ILCW SPIL Committee meeting minutes. Tami Frentzel seconded the motion. Motion carried. ILCW SPIL Committee voted unanimously to approve the minutes. Motion Carried.

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3. Motion Item: Jason Beloungy made a motion to adjourn the March 21, 2023 ILCW SPIL Committee meeting. Jason Endres seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Kyle Kleist, ILCW Vice Chair

ILCW SPIL Committee Members Present: Kathy Acevedo; Jason Beloungy, Independent Living Center (ILC) Representative; Marci Boucher; Jason Endres, ILCW Chair; Tami Frentzel; Randi Johnson, ILCW Secretary; Kyle Kleist, ILCW Vice Chair; Deb Langham; Jenesis Lindbo; Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), Designated State Entity (DSE); and Don Wigington.

ILCW SPIL Committee Members Absent; Excused (*): Angela Brenna*; Sara Eckland; Jason Glozier*; Jill Nyberg; LySandra Owens*; and Stacie Scheibe.

Guest(s): Ashley Walker, DHS, BADR, DSE

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator

II. The meeting was called to order at 10:15 A.M. by Kyle Kleist, ILCW Vice Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 894 5321 2950. The meeting was also available via [Zoom](#).

III. Review and Approve March 21, 2023 ILCW SPIL Committee Meeting Agenda

- Marci Boucher made a motion to approve the March 21, 2023 ILCW SPIL Committee meeting agenda. Jason Beloungy seconded the motion. Motion carried. See Motion Item 1.

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IV. Review and Approve December 20, 2022 ILCW SPIL Committee Meeting Minutes

- Jason Endres made a motion to approve the December 20, 2022 ILCW SPIL Committee meeting minutes. Tami Frentzel seconded the motion. Motion carried. ILCW SPIL Committee voted unanimously to approve the minutes. Motion Carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comment received; comment period closed at 11:21 A.M.

VI. Discuss Federal Fiscal Year (FFY) 2021 – 2024 SPIL Amendment

- ILCW Program Coordinator and DSE Representative completed and published the first draft of the 2021-2024 SPIL with proposed amendments.
- Per guidance from Independent Living Research Utilization (ILRU), the 2021-2024 SPIL will need some further amendments.
 - The new DSE compliance tool must be added to Section IV.
 - Adopted IL processes, procedures, corrective action plans, and resulting action due to non-compliance are also not currently included and will need to be added.
 - Center closure should also be addressed in the addition.
 - Text for the additional changed can be submitted for public comment on April 6, 2023.
 - These changes should also be evaluated and refined for inclusion in the 2024-2026 SPIL.
- Some concern was raised during the Wisconsin Coalition of Independent Living Centers (WCILC) board meeting regarding the additional data sources for goal 3.2 (use the annual consumer barriers

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survey data to prioritize the disability systems advocacy) of the current SPIL.

- The new data source includes “number of consumers that identify advocacy goals in Independent Living Plans (ILPs). However, this item doesn’t seem to fit with the goal for which the data is being collected.
 - The new data is meant to serve as a baseline for goals which are expected to be included in the 2024-2026 SPIL.
 - Creating an additional goal (3.3) would make more sense for this change; this could be entered as recommendation at the April 6, 2023 public hearing.

VII. Discuss Public Hearing Scheduled for April 6, 2023 11:00 A.M. – 12:00 P.M.

- Public hearing for the proposed amendments to the 2021-2024 SPIL is scheduled for April 6, 2023 11:00 a.m. – 12:00 p.m.
 - The hearing will be hybrid and available through the Zoom platform at the following link: <https://us02web.zoom.us/j/82341154977>. Those who wish to use the phone may call in at (312) 626-6799 and use the meeting ID 823 4115 4977.
- A web-based form is also available for submitting public comments that can be found at the following link: <https://www.surveymonkey.com/r/MWSYKNK>.
- ILCW Program Coordinator has been working with several newspapers to make sure announcements for the public hearing are printed across the State.
 - ILCW Program Coordinator will contact the Leader-Telegram to request that they print a legal notice for the public hearing. See Action Item 1.

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VIII. Review Timeline for FFY 2021 – 2024 SPIL Extension

- ILCW Program Coordinator reviewed the timeline for the 2021-2024 SPIL Extension and described next steps.
 - Public hearing is scheduled for April 6, 2023 11:00 A.M. – 12:00 P.M.
 - Following public hearing ILCW Coordinator will make changes and corrections to the amended SPIL to develop a final draft.
 - ILCW SPIL Committee will discuss the final draft at the next meeting on April 18, 2023 10:00 A.M. – 11:30 P.M.
 - The Full Council will vote to approve the final draft during the May 15-16, 2023 Quarterly meeting.
 - ILC Directors, ILCW Chair, and DSE will sign the final draft.
 - Final draft will be submitted to Administration on Community Living no later than June 30, 2023.

IX. Discuss Use of Survey Monkey Platform for Data Collection

- ILCW currently uses Google Forms to build surveys and collect data. The platform is not accessible for many users.
- Survey Monkey is more accessible, however there is a cost associated with using the platform for more robust data collection.
 - The cost is approximately \$500.00 per month.
 - ILCW will need to collect more survey data over the course of this and next year.
 - ILCW Program Coordinator will purchase a subscription to the Survey Monkey platform and migrate the Council's surveys to the new platform. See Action Item 2.

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X. Discuss Mission Statement for FFY 2024 – 2026 SPIL

- The Mission statement on the current SPIL is no longer appropriate for the 2024-2026 SPIL.
 - The current mission statement could be confused as the statement for an institutional setting, many of which have co-opted the “independent living” language to describe their facilities.
 - There may be an underlying branding issue which changing the mission statement of the SPIL may serve to help correct.
 - The current mission statement underplays the importance of advocacy in the IL movement.
- Developing a new mission statement would be a good activity for the Administrative workgroup.

XI. Discuss Workgroup Meeting Schedules and Updates on Progress

- Workgroups have not been meeting because the SPIL amendment process is in the final stages.
- The timeline for the 2024-2026 SPIL should be reviewed and updated.
 - ILCW Program Coordinator will revise the timeline for the 2024-2026 SPIL and send it via email to the ILCW SPIL Committee. See Action Item 3.
 - ILCW Program Coordinator will contact workgroup team leads to review their schedules and encourage them to restart work on the 2024-2026 SPIL. See Action Item 4.

XII. Adjourn

- Jason Beloungy made a motion to adjourn the March 21, 2023 ILCW SPIL Committee meeting. Jason Endres seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 11:16 A.M.