

Address: 3810 Milwaukee St.  
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Website: [ilcwis.org](http://ilcwis.org)



**Independent Living Council of Wisconsin (ILCW)  
Wisconsin Independent Living Network (WILN) Retreat  
Planning Committee Teleconference Meeting**

January 24, 2023

11:00 A.M.– 12:30 P.M.

APPROVED FEBRUARY 28, 2023

**Action Items and Motion Items**

**A. WILN Retreat Planning Committee Action Items**

- 1. Action Item:** ILCW Program Coordinator will request a main room big enough for 150 persons, three smaller rooms to be used for breakout sessions, and one small space to be used as a quiet room.
- 2. Action Item:** ILCW Program Coordinator will request breakfast and lunch for August 29, 2023 and breakfast for August 30, 2023.
- 3. Action Item:** WILN Retreat Planning Committee members will bring items for name badge decoration, such as puff paints and glitter glue to the February 7, 2023 WILN Leadership Receptions.
- 4. Action Item:** WILN Retreat Planning Committee members will provide Amber Mullett with suggestions for prompts for the WILN Leadership Reception artwork.
- 5. Action Item:** Eric Riskus will facilitate introductions at the WILN Strategic Planning session on February 8, 2023.
- 6. Action Item:** Jason Glozier will facilitate “Stand the Line” as an icebreaker for the WILN Strategic Planning session on February 8, 2023.
- 7. Action Item:** Angela Brenna will introduce and facilitate a discussion about the wheel for the WILN Strategic Planning session on February 8, 2023.

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**8. Action Item:** ILCW Program Coordinator and Jason Glozier will facilitate a discussion about privilege in the IL Network for the WILN Strategic Planning session on February 8, 2023.

**9. Action Item:** ILCW Program Coordinator will facilitate a dialogue regarding what the future of IL in Wisconsin should look like for the WILN Strategic Planning session on February 8, 2023.

### **B. WILN Retreat Planning Committee Motion Items**

**1. Motion Item:** Jason Glozier made a motion to approve the January 24, 2023 WILN Retreat Planning Committee meeting agenda. Eric Riskus seconded the motion. Motion carried.

**2. Motion Item:** Jason Endres made a motion to approve the December 27, 2022 WILN Retreat Planning Committee meeting minutes. Eric Riskus seconded the motion. Amber Mullett abstained from voting to approve the meeting minutes. WILN Retreat Committee voted unanimously to approve the meeting minutes. Motion carried.

- **Motion Item:** Eric Riskus made a motion to adjourn the January 24, 2023 WILN Retreat Planning Committee meeting. Brian Peters seconded the motion. Motion carried. See Motion Item 3.

### **C. Meeting Minutes**

#### **I. Welcome and Introductions, Angela Brenna, WILN Retreat Planning Committee Chair**

**WILN Retreat Planning Committee Members Present:** Angela Brenna; Jason Endres; Jason Glozier; Jackie Gordon; Amber Mullett; Brian Peters; and Eric Riskus.

**WILN Retreat Planning Committee Members Absent; Excused (\*):** Randi Johnson; and Lisa Sobczyk\*.

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

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## **II. The meeting was called to order at 11:14 A.M. by Angela Brenna, WILN Retreat Planning Committee Chair**

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 876 9471 8217. The meeting was also available via [Zoom](#).

## **III. Review and Approve January 24, 2023 WILN Retreat Planning Committee Meeting Agenda**

- Jason Glozier made a motion to approve the January 24, 2023 WILN Retreat Planning Committee meeting agenda. Eric Riskus seconded the motion. Motion carried. See Motion Item 1.
  - ILCW Program Coordinator needs to provide information to the hotel for the full WILN retreat. Agenda Item 7, discussion regarding date and location of the full WILN Retreat, will be moved to the top of the agenda in the interest of time.

## **IV. Review and Approve December 27, 2022 WILN Retreat Planning Committee Meeting Minutes**

- Jason Endres made a motion to approve the December 27, 2022 WILN Retreat Planning Committee meeting minutes. Eric Riskus seconded the motion. Amber Mullett abstained from voting to approve the meeting minutes. WILN Retreat Committee voted unanimously to approve the meeting minutes. Motion carried. See Motion Item 2.

## **V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services**

- Link to [SPIL \(https://www.livebinders.com/media/get/MjIxMjk0OTI=\)](https://www.livebinders.com/media/get/MjIxMjk0OTI=)
- No public comment receives; comment period closed at 11:30 A.M.

## **VI. Discuss Date and Location of full WILN Retreat**

- The WILN Retreat will be held on August 29-30, 2023 at the Holiday Inn Stevens Point – Convention Center.

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- Other dates available conflicted with Wisconsin Coalition of Independent Living Centers (WCILC) Board Meetings, IL conferences, and ILCW Quarterly Meetings.
- Based on registration for IL Days, it is reasonable to expect that 100 persons will attend.
  - ILCW Program Coordinator originally estimated 200 would be attending.
- Depending on the agenda, breakout rooms and a main room might be necessary.
  - The main room will be too loud to hold smaller conversations, especially for American Sign Language (ASL) interpreters, persons who have difficulty hearing, or those that have trouble filtering out background noise.
  - A quiet room should be included in the request, this will be necessary for some of the participants.
    - It may be possible to request an office or similar small space to be used for the quiet room. The Madison Concourse provided a small office space free of charge for this purpose, Holiday Inn may do the same.
  - The agenda should be developed before determining what rooms are needed, but time constraints will make this difficult. It will be easier to eliminate rooms that aren't needed than to add more rooms at a later time.
  - ILCW Program Coordinator will request a main room big enough for 150 persons, three smaller rooms to be used for breakout sessions, and one small space to be used as a quiet room. See Action Item 1.
- It will be necessary to provide some meals during the retreat.
  - There are potentially 5 meals that may be provided:
    - Breakfast on August 29, 2023.

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- Lunch on August 29, 2023.
- Dinner on August 29, 2023.
- Breakfast on August 30, 2023.
- Lunch on August 30, 2023.
- Coffee, snacks, fruit, and similar items should be served on the morning of both days. A full breakfast is most likely unnecessary.
  - The hotel may offer continental breakfast as well, this should be sufficient for most of the participants.
- Lunch should be provided the first day to allow the group to remain in the conference center for the duration of the first day of the retreat.
  - IL Days registrations will provide ILCW Program Coordinator with some information regarding some of the dietary restrictions that exist within the group.
- There are several good restaurants in Stevens Point, and participants may want to get away from the group for a little while following the activities on August 29.
  - Dinner will not be provided on the evening of August 29, 2023.
- Many will be traveling to Stevens Point.
  - Most will want to begin traveling home around lunch time on August 30, 2023. If lunch is served, many will likely leave before lunch is made available.
  - Participants can be reimbursed for lunch purchased after the Retreat is closed on August 30, 2023.
  - Lunch will not be provided on August 30, 2023.
- ILCW Program Coordinator will request breakfast and lunch for August 29, 2023 and breakfast for August 30, 2023. See Action Item 2.

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## **VII. Discuss and Review Activities for February 7, 2023 Evening Program**

- The WILN Evening Program, or WILN Leadership Reception, will be held in University Rooms C and D at the Madison Concourse Hotel on Tuesday, February 7 from 4:30 P.M. – 6:30 P.M.
  - There is space in this room for 80 persons.
  - The room will have 2 six-person tables and several four-person and high-top tables. We will have some ability to configure the room with the provided tables and seating.
- Programming and activities for the WILN Leadership Reception will be light.
  - A Department of Health Services (DHS) staff person will help facilitate name badge decoration.
    - The ribbon order is complete, and the ribbons have arrived at Access to Independence.
    - WILN Retreat Planning Committee members will bring items for name badge decoration, such as puff paints and glitter glue to the February 7, 2023 WILN Leadership Reception. See Action Item 3.
  - Amber Mullett will paint an abstract artwork based on suggestions provided by WILN Leadership Reception Participants.
    - Amber Mullett has all items necessary to complete the artwork. She will determine the best place for her set-up prior to the reception.
    - WILN Retreat Planning Committee members will provide Amber Mullett with suggestions for prompts for the WILN Leadership Reception artwork. See Action Item 4.
  - Each table will have several “impact cards” provided by Jason Glozier which have prompts on them to help facilitate

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conversations. Additional cards and/or topics can be added if necessary.

- Jason Glozier will be at the hotel for the bulk of the day and be able to help set up. Other WILN Retreat Planning Committee members may arrive early to help with set up as well.

### **VIII. Discuss and Review WILN Network Strategic Planning Session for February 8, 2023**

- This session will be from 8:30 A.M. – 9:45 A.M.
  - Introductions should take about 5 minutes, most participants will have met the previous evening at the WILN Reception.
    - Eric Riskus will facilitate introductions at the WILN Strategic Planning session on February 8, 2023. See Action Item 5.
  - The planning session should focus on the Equity, Diversity, and Inclusion work that the network is participating in.
    - An icebreaker should be used to introduce this theme, and help participants get into this session.
      - Jason Glozier will facilitate “Stand the Line” as an icebreaker for the WILN Strategic Planning session on February 8, 2023. See Action Item 6.
    - Angela Brenna introduced the “Wheel of Privilege.”
      - The network has not had much discussion regarding privilege.
      - This will be a good way to begin thinking about how privilege impacts our work throughout the network.
      - Angela Brenna will introduce and facilitate a discussion about the wheel for the WILN Strategic Planning session on February 8, 2023. See Action Item 7.

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- ILCW Program Coordinator and Jason Glozier will facilitate a discussion about privilege in the IL Network for the WILN Strategic Planning session on February 8, 2023. See Action Item 8.
- The sessions should conclude with developing a long-range strategic vision for the IL network, rather than developing a specific plan.
  - There is a great deal of short-term thinking within Wisconsin’s network, and within the IL network nationally.
    - Participants should be encouraged to think about where they want the network to be in 30-40 years, rather than 3-5 years.
    - Amber Mullett shared a [TED](https://www.ted.com/talks/ari_wallach_3_ways_to_plan_for_the_very_long_term?language=en) talk about “Long Path” thinking.  
[https://www.ted.com/talks/ari\\_wallach\\_3\\_ways\\_to\\_plan\\_for\\_the\\_very\\_long\\_term?language=en](https://www.ted.com/talks/ari_wallach_3_ways_to_plan_for_the_very_long_term?language=en)
    - ILCW Program Coordinator will facilitate a dialogue regarding what the future of IL in Wisconsin should look like for the WILN Strategic Planning session on February 8, 2023. See Action Item 9.
- The session will be 75 minutes long.
  - Introductions will take 5 minutes.
  - “Stand the Line” icebreaker will take 15 minutes.
  - The “Wheel of Privilege” will take 20 minutes.
  - Discussing privilege within WILN will take 15 minutes.
  - The long-range visioning dialogue will take 10 minutes.

## **IX. Discuss Activities and Timeline for Full WILN Retreat**

- This item was tabled until the February 28, 2023 WILN Retreat Planning Committee Meeting.



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## **X. Adjourn**

- Eric Riskus made a motion to adjourn the January 24, 2023 WILN Retreat Planning Committee meeting. Brian Peters seconded the motion. Motion carried. See Motion Item 3.

**Meeting Adjourned at 1:39 P.M.**