

Address: 3810 Milwaukee St.  
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## **Independent Living Council of Wisconsin (ILCW) Full Council Teleconference Meeting**

September 29, 2022

1:00 P.M. – 2:30 P.M.

APPROVED NOVEMBER 14, 2022

### **Action Items and Motion Items**

#### **A. ILCW Full Council Action Items**

- 1. Action Item:** ILCW Program Coordinator will make the suggested updates to the Statewide Plan for Independent Living (SPIL) survey instrument before the next SPIL Committee Meeting.

#### **B. ILCW Full Council Motion Items**

- 1. Motion Item:** Eric Riskus made a motion to approve the September 29, 2022 ILCW Full Council meeting agenda. Deb Langham seconded the motion. Motion carried.
- 2. Motion Item:** Angela Brenna made a motion to approve the August 14-15, 2022 ILCW Full Council meeting minutes. LySandra Owens seconded the motion. Motion carried.
- 3. Motion Item:** Jason Beloungy made a motion to approve the Federal Fiscal Year (FFY) 2023 budget, as presented. Angela Brenna Seconded the Motion. ILCW Full Council voted unanimously to approve the FFY 2023 budget, as presented. Motion carried.
- 4. Motion Item:** Randi Johnson made a motion to approve the SPIL Survey Instrument with edits to be completed by ILCW Program Coordinator and grant ILCW SPIL Committee authority to approve future versions of the Survey Instrument. Angela Brenna seconded the motion. ILCW Full Council voted unanimously in favor of the motion.
- 5. Motion Item:** Randi Johnson made a motion to adjourn the September 29, 2022 ILCW Full Council meeting. Eric Riskus seconded the motion. Motion carried.

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## **C. Meeting Minutes**

### **I. Welcome and Introductions, Jason Endres, ILCW Chair**

**ILCW Full Council Members Present:** Jason Beloungy; Angela Brenna; Jason Endres; Randi Johnson; Deb Langham; LySandra Owens; Eric Riskus; and Martha Siravo.

**ILCW Full Council Members Absent; Excused (\*):** Kyle Kleist\*.

**Guest(s):** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR).

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

### **II. The meeting was called to order at 1:01 P.M. by Jason Endres, ILCW Chair**

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 5443 2443. The meeting was also available via [Zoom](#).

### **III. Review and Approve September 29, 2022 ILCW Full Council Meeting Agenda**

- Eric Riskus made a motion to approve the September 29, 2022 ILCW Full Council meeting agenda. Deb Langham seconded the motion. Motion carried. See Motion Item 1.

### **IV. Review and Approve August 14-15, 2022 ILCW Quarterly Meeting Minutes**

- Angela Brenna made a motion to approve the August 14-15, 2022 ILCW Full Council meeting minutes. LySandra Owens seconded the motion. Motion carried. See Motion Item 2.

### **V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services**

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comment received; public comment closed at 1:14 P.M.

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## **VI. Review and Discuss to Approve ILCW Federal Fiscal Year (FFY) 2023 Budget**

- ILCW Program Coordinator reviewed changes made to the budget following the August 14-15, 2022 quarterly meeting.
  - ILCW Program Coordinator is working with the Independent Living Centers, and Wisconsin Coalition of Independent Living Centers to expend the remainder of its Part B funding to ensure there are no Part B carryover funds.
  - ILCW Program Coordinator has confirmed the amounts of several items, such as insurance and the audit, which were estimates in the previous budget drafts.
  - ILCW is allocating additional funding to the following budget line items: Americans With Disabilities Act (ADA) accommodations; travel for council members; and travel for ILCW Staff.
- Jason Belongy made a motion to approve ILCW's Federal Fiscal Year (FFY) 2023 budget, as presented. Angela Brenna Seconded the Motion. ILCW Full Council voted unanimously to approve the FFY 2023 budget, as presented. Motion carried. See Motion Item 3.

## **VII. Review and Approve SPIL Input Survey Instrument**

- ILCW Full Council reviewed the online SPIL Input Survey Instrument and made suggestions for updates, clarifications, and copy editing.
  - The survey is intended for anyone living in Wisconsin, both persons with and without disabilities.
  - The survey questions are well written; the background information requires some editing.
  - To reach a greater audience, the survey should be available in different formats, and available in several languages.

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- ILCW Program Coordinator will make the suggested updates to the Statewide Plan for Independent Living (SPIL) survey instrument before the next SPIL Committee Meeting. See Action Item 1.
- Randi Johnson made a motion to approve the SPIL Survey Instrument with the edits to be completed by ILCW Program Coordinator. Angela Brenna seconded the motion.
- ILCW SPIL Committee should have the ability to decide if the survey is ready to be sent out following completion of the edits. ILCW Full Council should grant them the authority to make decisions regarding the survey. Motion amended.
- Randi Johnson made a motion to approve the SPIL Survey Instrument as revised and grants authority to the SPIL Committee to approve further revisions to the SPIL Survey Instrument. Angela Brenna seconded the motion. ILCW Full Council voted unanimously in favor of the motion. Motion carried. See Motion Item 4.
- Edits will be completed by ILCW Program Coordinator. See Action Item 1.

### **VIII. Discuss Updates Provided by ILCW Program Coordinator**

- ILCW Program Coordinator sent a document with updates to the full council. Items discussed included the following:
  - Mailroom services are set to transition from Access Corporation to Access to Independence on October 1, 2022.
  - ILCW has made progress on the presentation for the Association of Programs for Rural Independent Living (APRIL) conference.
  - Google Workspace is set up and ILCW Executive Committee is testing before.
  - The new term for ILCW's insurance policy will begin on October 1, 2022.

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- ILCW Program Coordinator received communication from the National Association of Statewide Independent Living Councils (NASILC) that the Administration on Community Living (ACL) will be delaying submission of the new SPIL for one year. The new due date will be June 30, 2024.
  - There was no other information provided. ACL has not released any statements or additional information regarding the SPIL's due date. ILCW should be cautious regarding this news.
  - SPIL development has a great deal of momentum, the SPIL Committee should not lose that momentum.
  - It may be possible to submit the SPIL prior to the new due date. As such, ILCW should proceed with the timeline developed by the ILCW Program Coordinator.

## **IX. Adjourn**

- Randi Johnson made a motion to adjourn the September 29, 2022 ILCW Full Council meeting. Eric Riskus seconded the motion. Motion carried. See Motion Item 5.

**Meeting Adjourned at 2:20 P.M.**