

Address: 3810 Milwaukee St.
Madison, WI 53714
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Website: ilcwis.org



Independent Living Council of Wisconsin (ILCW) Membership Committee Teleconference Meeting

August 1, 2022

2:00 P.M. – 3:30 P.M.

APPROVED OCTOBER 3, 2022

Action Items and Motion Items

A. ILCW Membership Committee Action Items

- 1. Action Item:** ILCW Treasurer and ILCW Secretary will provide ILCW Program Coordinator with information needed to develop a slideshow for the presentation by Monday, August 8, 2022.
- 2. Action Item:** ILCW Program Coordinator will develop a slideshow with the information provided by ILCW Treasurer and ILCW Secretary for the August 15-16, 2022 Quarterly Meeting.
- 3. Action Item:** ILCW Program Coordinator will draft a letter to use for outreach with different disability communities.
- 4. Action Item:** ILCW Vice-Chair Elect will send ILCW Program Coordinator information regarding getting donations of marketing materials and/or money to use for purchase of marketing materials.

B. ILCW Membership Committee Motion Items

- 1. Motion Item:** Eric Riskus made a motion to approve the August 1, 2022 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. Motion carried
- 2. Motion Item:** LySandra Owens made a motion to approve the June 6, 2022 ILCW Membership Committee meeting minutes. Eric Riskus seconded the motion. Motion carried.
- 3. Motion Item:** ILCW Vice-Chair Elect made a motion to recommend approval of the new application process to the full council at the August 15-16, 2022 Quarterly Meeting. LySandra Owens seconded the

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motion. ILCW Membership Committee voted unanimously to recommend approval of the new application process. Motion carried.

- 4. Motion Item:** Jason Endres made a motion to adjourn the August 1, 2022 Membership Committee meeting. Eric Riskus seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Randi Johnson, ILCW Secretary

Members Present: Jason Endres; Randi Johnson; LySandra Owens; and Eric Riskus.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator

II. The meeting was called to order at 2:05 P.M. by Randi Johnson, ILCW Secretary

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 895 3375 2622. The meeting was also available via [Zoom](#).

III. Review and Approve August 1, 2022 ILCW Membership Committee Meeting Agenda

- Eric Riskus made a motion to approve the August 1, 2022 ILCW Membership Committee meeting agenda. Jason Endres seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve June 6, 2022 ILCW Membership Committee Meeting Minutes

- LySandra Owens made a motion to approve the June 6, 2022 ILCW Membership Committee meeting minutes. Eric Riskus seconded the motion. Motion carried. See Motion Item 2.

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V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comment received.
- Public comment period closed at 2:15 P.M.

VI. Discuss New Member Applications

- This is a standing agenda item; there are no new applications to discuss at the August 1, 2022 ILCW Membership Committee meeting.

VII. Discuss Training for Presentation at ILCW August 2022 Quarterly Meeting

- The Council would benefit from a review of member roles, responsibilities, and expectations.
 - ILCW Treasurer and ILCW Secretary can develop a presentation for the August 15-16 quarterly meeting. They will include ILCW Program Coordinator in their communications, and he will provide guidance where necessary.
 - ILCW Treasurer and ILCW Secretary will provide ILCW Program Coordinator with information needed to develop a slideshow for the presentation by Monday, August 8, 2022. See Action Item 1.
 - ILCW Program Coordinator will develop a slideshow with the information provided by ILCW Treasurer and ILCW Secretary for the August 15-16, 2022 Quarterly Meeting. See Action Item 2.

VIII. Review Updated Application Process to Recommend for Approval to Full Council at August 15-16, 2022 Quarterly Meeting

- ILCW Program Coordinator has not heard back from the Governor's Office of Appointments regarding the new process.
- There does not appear to be any need for a lawyer to review of the updated application process.

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- ILCW Vice-Chair Elect made a motion to recommend approval of the new application process to the full council at the August 15-16, 2022 Quarterly Meeting. LySandra Owens seconded the motion. ILCW Membership Committee voted unanimously to recommend approval of the new application process. Motion carried. See Motion Item 3.

IX. Discuss Updates Regarding Outreach Efforts

- Ann Belisle, who was helping ILCW Program Coordinator with tribal community outreach efforts is no longer working for indiGO.
- ILCW Program Coordinator has sent introductory emails to contacts from tribal communities. He will follow up with phone calls to discuss how best to reach tribal communities.
 - The focus will be less on recruiting new members for the council, and more toward bringing more voices from the tribal communities into the Wisconsin Independent Living Network.
- ILCW Chair has some contacts in the blind/low-vision community, which is under-represented on the council. He will reach out his contacts to determine if they know of anyone who might want to be on the council.
 - ILCW Program Coordinator will draft a letter to use for outreach with different disability communities. See Action Item 3.
- ILCW Program Coordinator paid for a booth at the Self-Determination Conference. Program organizers have assured ILCW Program Coordinator that the booth will be next to Midstate Independent Living Choices' (MILC) booth.
 - ILCW Program Coordinator will need some supplies like brochures, tablecloths, and signage for the booth.
 - ILCW would benefit from having items to give away like pens, pads of paper, or hand sanitizers. However, these items are not allowable according to Uniform Guidance.

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- ILCW Vice-Chair Elect will send ILCW Program Coordinator information regarding getting donations of marketing materials and/or money to use for purchase of marketing materials. See Action Item 4.

X. Adjourn

- Jason Endres made a motion to adjourn the August 1, 2022 Membership Committee meeting. Eric Riskus seconded the motion. Motion carried. See Motion Item 4.

Meeting Adjourned at 3:15 P.M.